



# Great Basin College

## STUDENT SUBSTITUTION/WAIVER FORM

*Please send completed and signed forms to Assistant registrar via secure share.*

Date: \_\_\_\_\_

Academic Advisor Name: \_\_\_\_\_ Dept: \_\_\_\_\_

Student Name: \_\_\_\_\_ NSHE ID#: \_\_\_\_\_

Major:      Bachelor      Associates      Certificate      Catalog Year: \_\_\_\_\_

Declared Major: \_\_\_\_\_ **(Student must be declared this major)**

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
Waive      Substitute _____	# of credits: _____
<b>Office use only</b> RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
Waive      Substitute _____	# of credits: _____
<b>Office use only</b> RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
Waive      Substitute _____	# of credits: _____
<b>Office use only</b> RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

GBC Requirement: _____	# of credits: _____
<i>(GBC Requirement example: English Requirement, Math Requirement, Scientific Reasoning, etc.)</i>	
Waive      Substitute _____	# of credits: _____
<b>Office use only</b> RG _____ RQ _____ LN _____ Override # _____ Date & Initials _____	

Academic Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Advisor/Director Signature (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Academic Advisor must receive program advisor/director signature before submitting program requirement subs or waivers.

General Education Committee Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Required for all General Education subs or waiver. *The Gen Ed Department tasked with oversight of the course must provide written justification based on Gen Ed outcomes with their approval before sending to the Gen Ed Committee for final approval. The only exception is if a student has a previously received an AA, AS, BA or BS degree, or when a transfer course was designated a General Education at the institution it was taken.*

Curriculum Manager Signature (if required): \_\_\_\_\_ Date: \_\_\_\_\_