Great Basin College FACULTY SENATE 2023-2024 Friday, April 19th, 2024 9:00 am

Elko –GTA 130; Ely – GBC 118; Pahrump- PVC 122; Winnemucca – GBC 123/124.

AGENDA

When speaking or making a motion, please identify yourself.

1.	Roll Call:						
2.	Call to Order:						
3.	Senate Chair Report – Verbal Report –						
4.	Updates from President Helens –						
	Updates from Vice President of AA/SA, Jake Hinton-Rivera –						
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5.	Approval of March 15, 2024 minutes - For Possible Action						
6.	Standing Committee Reports:						
	a. Academic Standards & Assessment	. No Report					
	b. Bylaws	Action Item					
	i. Faculty Senate Potential Action Spreadsheet – For Possible Acti	ion					
	c. Compensation & Benefits	Action Items					
	i. Professional Development Awards – For Possible Action						
	d. Curriculum Review	Action Items					
	i. Changes to the Curriculum – For Possible Action						
	e. Gen Ed Committee	Written Report					
	i. Report – Information Only						
	f. Instructional Technology	Written Report					
	i. Report – Information Only						
	g. Personnel	Action Item					
	i. Proposed GBC Tenure Policy – For Possible Action						
	h. Al Committee, ad hoc	Written Report					
	i. Report – Information Only						
	i. Emeritus Recognition, ad hoc	. No Report					
7.	Unfinished Business:						
	i. Results of Senate Chair Election						
8.	New Business:						
	i. Nominations for Vice Chair						

9.

Information Items:

10.	Announcements:
11.	Good of the Order:
12.	Adjournment:

Great Basin College FACULTY SENATE 2023-2024 Friday, March 15th, 2024 9:00 am

Elko -GTA 130; Ely - GBC 118; Pahrump- PVC 122; Winnemucca - GBC 123/124.

DRAFT MINUTES

When speaking or making a motion, please identify yourself.

1. Roll Call: Sam Lackey, Dean Straight, Thomas Bruns (Norm Whittaker Proxy), Steven Scilacci, Becky Coleman (Christopher Salute Proxy), Madison Arbillaga, Jamie Carlson, Jessica Lynch, Eleanor O'Donnell, Tami Potter, Ping Wang, Rita Pujari, Laurie Walsh, Jason Brick, Brenda Gonzales, Kimberly Noah, Tim Beasley

Voting Representatives Absent: Robert Cowan

Other Members Present: Dave Sexton (Chair), Dan Bergey (Vice-Chair), Daniel Murphree, Shemayne Pitts, Jonathan Foster, Dodi Callander, Erica Salazar, Yvonne Naungayan, Kristin Heath, Ethan Hawkley, Michelle Husbands, Cassie Allen, James Kendall, Steven Hrdlicka, Rebecca Hawkley, Karl Stevens, Donald Jones, Leslie Maple, Eric Walsh, Arysta Sweat, Oscar Sida, Nick Cooley, Xunming Du, Mardell Dorsa, Laura Debenham, Michelle Beecher, David Antonini, Krishna Subedi

Others Present: Amber Donnelli, Gail Rappa, Elizabeth Stanley, Sharon Butterfield, Kimberly Myers

- 2. Call to Order: 9:01AM
- **3. Senate Chair Report Verbal Report –** He sent everyone a copy of a statement written by the Senate Chairs on behalf of faculty regarding the issue with a member of Regents.

Other than that, it has been an amazingly quiet March. He doesn't have anything more to report.

4. Updates from Associate Vice President for Faculty Success, Amber Donnelli – AVP Donnelli wanted to mention a few things that she and her committees are working on. Budgets are a priority right now. They are securing the financial ability to cover the COLA in October. AVP Donnelli is appreciative of everyone who served on the Search Committees as they are diligently filling open positions. Carrie Meisner and her team with the Curricular Review Committee did a great job, and those findings will be shared with everyone. The Policy Committee will give an update later in the meeting, and AVP Donnelli spoke of adding another ad hoc committee with it. Her committee for graduation has preparation underway along with some changes.

Grants that have been rewarded include 500,000 in grants for the students' tuition. The grant is tied with certificate programs rather than the full degrees. There is an additional 400,000 that will assist in outfitting all of our centers with new furniture and updating the tutor area in the library. The other grants they are looking at are federal, so they're tying new programs, such as Daily Analytics and the new Dispatcher program. Another one is the GOTECH program that Carrie Meisner is leading. They are hoping to implement the GEOTECH program into the high school setting throughout Nevada. Business department is working on researching kits.

AVP Donnelli was given the opportunity to present with Gail and Oscar regarding mental health. She's excited that Gail will be presenting it later in the meeting so everyone can see GBC's commitment in building a culture that focuses on mental health needs for the students in a holistic approach.

5. Approval of February 16, 2024 minutes - For Possible Action

A motion to approve the minutes of February 16, 2024 was by Laurie Walsh, seconded by Jamie Carlson. Motion passed unanimously.

6. Standing Committee Reports:

- - i. Grade Appeal Policy Draft For Possible Action

Academic Standards Chair Daniel Murphree – He stresses that this is not a change to the policy; it's a clarification for students. The verbiage tries to add some stress on what does constitute a great appeal reason and what does not, so the students could better understand the process. They also made an attempt to direct students to other types of grievances to the correct location.

A motion to approve the Grade Appeal Policy was by Dean Straight, seconded by Laurie Walsh. Motion passed unanimously.

i. Report with Possible Action Items in April

a. Faculty Senate Potential Action Spreadsheet

Bylaws Chair Laurie Walsh – Bylaws created a spreadsheet to better track action items. It will be posted on the webpage and in the packet.

Committees will not be responsible for updating the spreadsheet. Updates fall to the Faculty Senate Executive Secretary.

- - i. Professional Development Application Revision For Possible Action
 - ii. Professional Development Procedure Draft For Possible Action

A motion to approve the Professional Development documents was by Laurie Walsh, seconded by Jamie Carlson. Motion passed.

i. Changes to the Curriculum – For Possible Action

Curriculum Review Chair Dodi Callander – The committee recommends for approval to change to the General Education Certificate to align with the current associated requirements for General Ed.

A motion to approve the Changes to the Curriculum was by Laurie Walsh, seconded by Steven Scilacci. Motion passed unanimously.

- - i. Report Information Only
- - i. Report with Possible Action Items in April
 - a. Proposed GBC Tenure Policy

Chair Sexton wanted to acknowledge two of the incoming officers for the new revitalized Nevada Faculty Alliance chapter. He mentions that GBC might be the largest per capita chapter now at 20%.

7. Unfinished Business:

i. Faculty Senate Chair and Vice-Chair Nominations

Chair Sexton – Last month it was discussed that the senate have nominations for Chair and Vice Chair for next year. His plan was to introduce the nominations this month, so there is a month for consideration of

the nominees, then vote in April. Senate Chair and Vice Chair would then be sworn in during May Senate Meeting.

Oscar Sida sent out an email for self-nomination. He wanted to reiterate some of the experience he has had with NSHE and GBC. This will give him another opportunity to serve this college. He looks forward to work with everyone.

Chair Sexton then asks if there are any other nominations for either chair or vice-chair.

Academic Standards Chair Daniel Murphree states that in accordance with the Senate Bylaws 5.4b, this is an unusual circumstance, so he would like to re-nominate Dave Sexton to serve another year as chair. According to the bylaws, this can be done with a 2/3rds majority approval of the Senate. The reason he wants to make this nomination is for a continuance, so that the new person coming in could be the Vice Chair instead and acquire the experience that being Vice Chair is supposed to give them. He thinks it would be a good idea to have that continuance and give the new person coming in some training, so the Senate can have a fully functional chair, as opposed to someone learning the job from scratch again.

A member asks a question for Oscar Sida – Would he be interested or take the Vice-Chair, even though he put in as Chair?

Sida wasn't aware of this process, but if that's how the bylaws are written, then yes, his interest is to serve. He doesn't have to be the Chair. He could serve as the Vice Chair, if that is the process.

Chair Sexton asks the Bylaws Chair, Laurie Walsh about this bylaw. She said that when they did that clarification, the whole idea was to have continuity so that new people could observe and better understand how things operate for their own benefit.

Murphree wanted to include that there is nothing in the bylaws saying that this is what we have to do; however, this is different than the nomination process. It states, "in the event circumstances warrant" and in his opinion, this circumstance does. He feels like the way it's worded; this is a different vote than voting for chair – it's a motion for the Senate.

Point of Order – This discussion was not listed as an "action item", so it can be discussed this meeting, but it can't be an action item until next meeting. There may have been people who aren't in attendance this meeting that will want to be in attendance for elections next month.

A member wanted to clarify that the way it's supposed to work is that the Vice Chair is supposed to become the Chair. However, the Vice Chair is retiring, so now the senate is in this bind, because they don't have a Vice Chair. This happened last year (2022-2023) when the Chair had to serve two years because they again didn't have a Vice Chair. It might need to be reconsidered by the Bylaws Committee to include something like this situation, since it seems to happen more often than expected.

Chair Sexton asks the senate if the 2/3rds vote is instead of the regular nomination vote? Yes, it is.

Murphree adds that obviously there isn't a bylaw written for guidance when the Vice Chair cannot fulfill the duties for next year, which would be a really good bylaw to add, but a possible idea is to keep the 2/3rds vote continuance for Chair Sexton, and also leave the nominations open for the regular vote for Chair. That way if Chair Sexton doesn't receive the 2/3rds vote, the senate isn't wasting more time gathering nominations for the regular vote; they could proceed with the nominations for Chair. He says that the Bylaw 5.4b, regarding the special circumstance, is clearly worded as more of an action item as opposed to a general Chair vote.

Chair Sexton says that he did mention nominations for both Chair and Vice Chair, so he doesn't feel comfortable "changing horses in the middle of the race".

A member states that the senate has two people nominated for Chair, so there isn't an extenuating circumstance to need the 2/3rds vote. The senate can vote for the two nominees.

There was discussion between members that there are extenuating circumstances because the bylaws states that the Chair's term is one year, so the question is, would it be appropriate to regularly nominate Chair Sexton to serve another year as Chair?

A member points out that the Bylaws does not restrict the Chair to only one year; it states that the term for the Chair and Vice Chair is one year, but it does not say that the Chair could not be voted into another year. The senate has two people who are nominated, so there should be a general vote for Chair.

Nominations for Chair are re-established: Dave Sexton and Oscar Sida.

Tim Beasley then nominated Jamie Carlson for Vice-Chair. Jamie Carlson accepted.

There was discussion about the duration of the nomination period and when the senate will vote. It was decided that the nominations for Chair begin now, and the vote will take place the week of Faculty Senate in April. Results will be announced in April Faculty Senate. Nominations for Vice Chair will begin after that week with the vote to take place the week after that.

8. New Business:

i. There is a Marilee Kuhl Memorial Scholarship for Nursing. \$2,000 for upper-division students. This scholarship is a wonderful way GBC is honoring her memory. She was a very important person in our nursing department and a wonderful professor.

ii. Mental Health Presentation - Gail Rappa

Gail Rappa gave a presentation in partnership with Oscar Sida and Amber Donnelli about the mental health resources now available at GBC. There are 220 people throughout NSHE who are trained through Mental Health First Aid. They have 36 NSHE students, employees and alumni who are certified through Living Works Safe Talk. Another thing Rappa wanted everyone to know is that GBC has a Safety App where one can access many services.

Rappa is super excited to have telehealth through BetterMynd. It contracts with over 18,000 licensed therapists. They faced some challenges, and learned a few lessons, but what they need to succeed is sustainable funding and a designated coordinator.

What faculty can do is remind their students of BetterMynd. There are videos in WebCampus under the Health and Resources section that students could be directed to and in which faculty can include in their syllabi.

If anyone has any suggestions on how to reach out to the students, please contact Gail Rappa.

 iii. A member thinks it wise to task the Bylaws Committee with developing a solution to the Chair and Vice-Chair nomination problems.
 Bylaws Chair Walsh assures the senate that she is already drafting.

9. Information Items:

i. Brainfuse Usage Stats - Kristin Heath

Brainfuse is GBC's online tutoring service. The biggest concern this platform addresses is students needing help and not having access to tutoring services. Students will be able to access Brainfuse in their course dashboard 24/7. ASC is of course available as well. Brainfuse also has a writing center, which is a great asset. Since Brainfuse has launched last semester, there have been 235 live helps and the writing lab has helped 165 students. Spread the word! Even just one student knowing about it and them sharing it with their class can make a difference.

Policy Review Committee is working on the policy on policies. They have met with legal and are on track and hope to have a draft in April. They realize that they are much slower in developing this policy, the committee believes that having a strong system in place before they begin on anything else will serve GBC well in the future. This process has brought up another issue that needs to be addressed - the GBC Institutional Bylaws have not been revised or reviewed since 2007 and are in great need of an update. The issue is how the GBC Bylaws are changed. From the existing Bylaws

"The **College Bylaws Committee** is formed by recommendations from the Faculty Senate, Classified Council, President's Council, and appointed by the president. The Committee deals with questions of GBC Bylaws interpretation, possible revisions, and amendments. This is an ad hoc committee. Any college person or group requesting interpretation, revision, or amendments should contact the president's assistant.

Amendments to the GBC Bylaws may be made in two ways:

 Any employee or college body may propose an amendment. Such proposed amendment shall be presented to the College Bylaws Committee for review and validation with federal and state laws as well as NSHE Code and Policies. Such proposed amendment must be forwarded to the President's Council with appropriate notes from the College Bylaws Committee. If the proposed amendment is rejected by the president, then the president shall notify all parties, in writing, of the decision and the reason(s) for rejection within twenty (20) working days after receiving the proposed amendment.

 Any amendment must be reviewed and accepted by the President's Council. Final approval must be given by the president and Board of Regents."

The Policy Committee propose that Faculty Senate begin the process of starting an ad hoc committee to review and revise the GBC Institutional Bylaws.

The problem with the Bylaws for the Policy Committee is that the Institutional Bylaws are not updated, so it makes if difficult for the Policy Committee to move forward.

For the next Senate meeting, faculty need to consider identifying some representatives from faculty senate to be part of the new committee. It will also need some representatives from classified.

The committee should be formed by May before the faculty leave, and then the committee should begin working on the Institutional Bylaws in the Fall. These updates are essential in order for the institution to move forward and have processes that are seamless.

Chair Sexton will send out an email asking for volunteers for the new Institutional Bylaws Committee.

10. Announcements:

CTE is re-starting the Stan Popeck Memorial Scholarship and BBQ on May 2nd. They will have a silent auction for fundraising. For those of you who did not know Stan, he started the MTC Scholarship for the thousands of students who have been awarded that scholarship.

A member wanted to acknowledge and appreciate Gail Rappa for her dedication with Mental Health at GBC.

The Library with the Library Committee has added more resources for student and faculty success. Brainfuse is a great resource. They also included testing materials and study guides for LSATs, GRA, nursing exams, access exams for education endorsements or certifications, etc. It's a really robust resource.

New offerings – mental health and wellbeing, Education Research Complete database for education added 500 peer review journals, re-started their subscription to access world news, digital access to USA today, etc. Any questions, Eric has tutorials, and the library is linked with WebCampus.

11. Good of the Order: None.

12. Adjournment: 10:23AM

ACTION ITEM BYLAWS COMMITTEE April 16, 2024

ITEM 1

Add to FS Chair Duties:

Maintain spreadsheet record of FS Action Items that are forwarded to administration for review.

EXAMPLE SPREADSHEET

FACULTY SENATE ACTION SPREADSHEET

Senate actions include specific committee generated materials requiring faculty senate approval as well as general concerns, sense of senate votes and other matters forwarded to Administration.

Origin Committee	Item Name/Description	Date Introduced	FS Decision/Date (Attach final version if	Leadership Recommendation/Date
or Senate	Attach item link	<	necessary)	(N/A, Approval, Rejection, Revision required*)
Senate	General concern: GBC paint color	Oct 12, 2030	Approved Oct 12, 2030	Rejected Nov 5, 2030
Academic Standards	Change in GPA requirements	Oct 12, 2030	Approved Nov 15, 2030	Approved Dec 10, 2030

^{*}Attach comments

April 5, 2024

To: Dave Sexton, Faculty Senate Chair

From: John Rice, Chair, Compensation and Benefits Committee

Re: April Committee minutes and recommended action

Attendance:

Present: Cassie Allen, Jessica Bellander, Kara Coates, John Rice, Steven Scilacci, Katie Snow, Konstantinos Travlos, Milinda Wasala. Absent (excused): Matthew Nichols, Eleanor O'Donnell, Rita Pujari

The committee met to consider applications for professional development funding from:

Voting Pod	Applicant	Funding	Event	Site
		Awarded		
HSHS (2)	Jamie Carlson	\$ 3591.00	2024 Accreditcon	Oklahoma City,
				ОК
HSHS (2)	John Mittelman	\$3591.00	2024 Accreditcon	Oklahoma City,
				ОК
Technology Support (1)	Yvonne	\$1080.00	Professional Cert	Online
	Naungayan			
Center Staff Support (1)	Christopher Salute	\$1140.00	WACAC Conf	Sacramento, CA
Stdnt Svices Support (2)	Sonica Soni	\$2640.00	PMP Cert	Online
TOTAL		\$12,042.00		_

The committee reviewed and discussed the applications and unanimously agreed to recommend all applications be fully funded.

Recommended Motion: The Compensation and Benefits Committee recommends approval of professional development awards to Jamie Carlson, John Mittelman, Yvonne Naungayan, Christopher Salute and Sonica Soni. Awards will be distributed as noted in the table above.

Applicants will be notified of their award following senate approval. Instructions for reimbursement will be included in the award announcement letter.

Respectfully submitted,

John Patrick Rice, Ph.D.

The committee met on March 14, 2024 and recommended the following for approval:

Change Course

- EMT118 Advanced Emergency Medical Technician
 - Change prerequisite from: "Current Nevada EMT certification. Current Healthcare Provider CPR card and proof of health insurance. Must be 18 years of age by the time the course is completed. Immunizations: MMR, TD, TB skin test and at least the second Hepatitis B Immunization must be submitted the week of class" To: "The student is required to show proof of current Nevada EMT certification, Healthcare provider CPR card, proof of health insurance. Proof of current immunizations or immunities, background check, and drug screen are required for clinical rotations for certification".

The committee met on April 4, 2024 and recommended the following for approval:

Change Program

- Education Paraprofessional Certificate Program
 - Change requirements to read either HDFS201 or ENG250 for a more literary pathway.

Change Course

- CHEM121 General Chemistry I
 - Change prerequisite from must have completed MATH126 or MATH126E or higher or be enrolled in MATH126 to Must have completed MATH127 or higher, or must be enrolled in MATH27 or higher, or satisfactory placement scores.
- NURS256 Senior Synthesis Seminar
 - Change prerequisite from Must have completed four (4) upper division NURS courses and be accepted into the RN-BSN program to Must have completed six (6) upper division courses and be accepted into the RN-BSN program.

New Course

- CRJ262 Introduction to Emergency Communication Dispatching I
- CRJ263 Introduction to Emergency Communication Dispatching II
- DATA101 Introduction to Data Science
- DATA110 Introduction to Data Visualization

New Program

- Data Science and Analytics Skills Certificate
- Geological Technician Skills Certificate I
- Emergency Telecommunications Skills Certificate

General Education Faculty Senate Report for 4/19/24

The Gen Ed Committee met on March 20, 2024. Our minutes are listed below.

Information Items:

The Committee approved a motion that Instead of holding votes for Gen Ed substitutions, it is better if the Gen Ed chair simply sends out an informational email after Gen Ed departments approve Gen Ed substitutions for their specific areas. This way, Gen Ed is not redundantly voting on approvals that should be under the supervision of Gen Ed oversight departments.

General Education Committee Minutes 3/20/24

10 am in HTC 121 in Elko and over Zoom Here

In Attendance: Chair, Ethan Hawkley; Members, Brandy Nielsen, Brian Zeiszler, Ping Wang, Tom Bruns, Daniel Bergey, Tami Mette, John Rice; Ex-officio members, Deanna Hamilton, Mary Doucette

- 1. Approval of Last Meeting Minutes were unanimous
 - 2/28/24 Meeting Minutes
- 2. Discussion of substitution approval process
 - Instead of holding votes, we determined that it is better if the Gen Ed chair simply sends out an informational email after Gen Ed departments approve Gen Ed substitutions for their specific areas. This way, Gen Ed is not redundantly voting on approvals that should be under the supervision of Gen Ed oversight departments.
 - This passed a committee vote.
- 3. Concurrent Enrollment and Gen Ed conversation
- 4. Anything else?
- 5. Next meeting April 24th 10am in HTC 121 and over zoom

Instructional Technology Committee Meeting Report to Faculty Senate

April 11, 2024

2:00 - 3:00 p.m.

Location: Zoom

The Instructional Technology Committee met on April 11, 2024 and discussed the following agenda items

- 1. Evaluator access to publisher provided materials
 - a. The committee agreed that it would be a good idea to place a statement similar to the following in future versions of part-time instructor guidelines, etc.: "Part-time instructors shall provide necessary access codes for publisher-provided content used in their online courses to their departments as needed for instructor evaluation and course continuity purposes."

2. Turnitin issues

a. The committee discussed an issue with Turnitin plagiarism detector. Many of the flagged passages in the new version of Turnitin are showing up as "private" when instructors attempt to view the original sources. This seems most common with documents from universities and colleges. This doesn't seem to be a problem with our settings, as institutions have the making their documents available in the database for comparison but unavailable for viewing.

Other Business

Xunming Du offered a suggestion to reduce the work required of the Dean of Distance Education regarding the reporting of dual-enrollment grades to high school administrators. He suggested that instructors could enable grade alerts in WebCampus and students could then sign up to the alerts with their email and the email of the administrator who needs the grades. The grades would then be sent directly to the administrator.



GBC April Personnel Committee Agenda

Asynchronous, Closed for feedback at 11 am on April 16, 2024

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Members in Attendance

Arysta Sweat, Amber Cannon, Xunming Du, George Kleeb, Timothy Beasley, Jennifer Stieger, Mike McGhee, Jason Brick, Mardell Dorsa

Agenda Items

Tenure Policy Status

• Personnel would like to pull the proposed policy from the faculty senate vote anticipated to take place on April 19, 2024. Legal has concerns that elements of the proposed tenure policy may not align with the current code. They are working to update any misalignments. At this time, it is unclear what the misalignments are.



Artificial Intelligence Ad Hoc Committee Update For GBC Faculty Senate 4/19/24

The Al committee met once on 04/04/24. The meeting agenda is included below.

The committee is working on the following for faculty:

- 1. Research and benchmarking in conjunction with other Nevada institutions. This includes additional communication and resources shared by other NSHE institutions.
- 2. Creating a Best Practices webpage for faculty on Al and its usage. This will follow the benchmarking.
- 3. Determining future interest in training for current Al detection tools.
- 4. Discussion of an "open house" style opportunity to interact and investigate common generative AI technologies for the fall semester.



Artificial Intelligence Ad Hoc Committee Update For GBC Faculty Senate 4/19/24

Room Location: HTC 121

Zoom link: Zoom Meeting

Members: Madison Arbillaga (Chair), Susanne Bentley, Di Li, Daniel Murphree, Dean Straight, Rita Pujari, Staci Warnert, Yvonne Naungayan, Donald Jones, Robert Hunton, Stephanie Davis, Laura Debenham, John Mittelman, Mary Doucette

1. Welcome

2. Action: Approve Meeting Minutes from the January 30th, 2024 Meeting

3. Review: Any updates

4. Discuss: Al Open House

5. Information items from committee members

6. Next meeting

Items currently in progress:

- Research and benchmarking in conjunction with other Nevada institutions.
- 2. Creating a Best Practices webpage for faculty on Al and its usage.
- 3. Determining future interest in training for current AI detection tools.

Future Discussions:

- Al Faculty Grading Assistance
 - Recommendations
- Wording when third-party programs are implemented