

## **2018-2019 Library Committee Annual Overview Report**

### **September 2018 Attendance:**

#### **Present:**

Chid Chidchester  
David Friestoffer  
Frank Sawyer  
Mike Elbert  
Gregory Molyneux  
Mary Doucette  
Eric Walsh  
Tim Beasley

#### **Absent:**

Kathi Griffis  
Scott Nielsen

### **October 2018 Attendance:**

#### **Present:**

David Friestoffer  
Frank Sawyer  
Mike Elbert  
Gregory Molyneux  
Mary Doucette  
Eric Walsh  
Tim Beasley  
Kathi Griffis  
Scott Nielsen

#### **Absent:**

Chid Chidester-teaching

### **November 2018 Attendance:**

#### **Present:**

David Friestoffer  
Frank Sawyer  
Mike Elbert  
Greg Molyneux  
Eric Walsh  
Kathi Griffis  
Scott Nielsen

#### **Absent:**

Mary Doucette-David is proxy and chair  
Tim Beasley  
Chid Chidchester-teaching

### **December 2018 Attendance:**

#### **Present:**

Eric Walsh  
Mary Doucette  
Scott Nielsen  
Kathi Griffis  
Jacob Park

#### **Absent:**

David Friestoffer-Grant Meeting  
Chid Chidester-teaching  
Frank Sawyer-working  
Gregory Molyneux-working

**No meeting in January**

**February 2019 Attendance:**

**Present:**

Eric Walsh  
Mary Doucette  
Scott Nielsen  
Kathi Griffis  
Jacob Park  
David Friestroffer  
Mike Elbert  
Frank Sawyer  
Gregory Molyneux

**Absent:**

Chid Chidester-Teaching  
Tim Beasley

**March 2019 Attendance:**

**Present:**

David Friestroffer-Chair  
Eric Walsh  
Scott Nielsen  
Kathi Griffis  
Mike Elbert  
Frank Sawyer  
Gregory Molyneux  
Tim Beasley

**Absent:**

Mary Doucette-David Friestroffer proxy and chair

**April 2019 Attendance:**

**Present:**

Eric Walsh  
Scott Nielsen  
Gregory Molyneux  
Mary Doucette  
Frank Sawyer  
Tim Beasley

**Absent:**

David Friestroffer-Teaching  
Chid Chidester-Teaching  
Kathi Griffis

**May 2019 Attendance:**

**Present:**

Mary Doucette  
David Friestroffer  
Gregory Molyneux  
Chid Chidester  
Eric Walsh  
Kathi Griffis

**Absent:**

Frank Sawyer-Day off  
Scott Nielsen  
Tim Beasley

**During the 2018-2019 Library Committee meetings the following items were reviewed and discussed the following items.**

1. A. The Great Basin College Library Review consultant's report was reviewed by sections from September to March. There are many good suggestions from the consultant regarding opportunities for improvement, but due to lack of funding and defined leadership (No director or CIO), these items were not implemented. The library's non-salary budget has been flat since 2008, so the consultant suggested the library drop little used databases to free up some of the budget to reallocate monies to more needed items. The committee reviewed databases and have suggested some changes pending approval from faculty and administration.

B. In the fall of 2018, the staff was limited, as well, but as of April, 2019 staffing is back to original staffing except for a director and a part-time person.

C. The GBC library has entered a partnership with UNR in regards to helping with cataloging and some training. The consultant also suggested application of grants to help with funding of the library.

D. Another suggestion was to increase marketing for the library. The committee did review the marketing opportunities and felt the most opportunity could be with online classes. The committee discussed the need to increase the libraries presence in online classes, maybe through a learning module option placed in each course in the same area as other resources or use the Cranium Café. This option has been limited, as well, since there is not a Director of Distance Education at this time. This should be pursued in Fall of 2019.

E. The consultant suggested the development of methods to assess the library effectiveness. This still needs to be implemented and should be actively pursued in Fall of 2019, especially for accreditation purposes. The consultant also suggested a self-study. This should be implemented when there is a new director hired. There are links within the consultant's report for this activity.

F. The committee suggested purchase of electric towers for charging of electronics for students and a baby changing station in the restroom located by the library. At this time these purchases have not been made. The library will place a request for furniture and items with budget and facilities next year.
2. Accreditation standards reviewed
  - A. NWCCU accreditation standards were reviewed (old standards). The committee felt the library meets the standards. There is some concern regarding assessment of the community on library effectiveness. There was a student survey in 2015 that has some data that will be utilized for information. The committee suggests the library check with Institutional Research for addition community or student data. This should be reviewed in the first meeting in the Fall of 2019.

3. The library did receive \$10, 000 from the Foundation.

**Suggestions for action or review items for 2019-2020 Library Committee are:**

1. Development of an online library module for all online courses.
2. Review the budget for 2019-2020. The budget will be the same at approximately \$90,000 and most of this is used for databases. Discuss grant opportunities or other funding sources.
3. How do we get reserves to other campus sites. Discuss how the library is serving the other sites, besides online resources and if other resources are needed.
4. Follow up on e-Journal subscriptions.
5. Review items to submit to Budget and Facilities.
6. Discuss the possibility of a Library Self-Study and whether or not this is needed.
7. Discuss technology as a check out for students or other library patrons.
8. Review the Faculty Senates description for the Library Committee and it's purpose.

Respectfully submitted by 2018-2019 Library Committee

Mary Doucette-Chair  
Eric Walsh-Ex-officio  
Gary Chidester  
Scott Nielsen  
Kathi Griffis

Frank Sawyer  
David Friestroffer  
Tim Beasley  
Gregory Molyneux  
Mike Elbert