10/29/26 MEETING MINUTES

Audio recording and/or video recording of meeting available by request to gbcf@gbcnv.edu

NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801
Thursday, October 29, 2026, at 12:15 pm
To join the meeting on a computer:
https://gbcnv-edu.zoom.us/j/83602365110?pwd=gdjwP30Osg49SvEUscAbUTMw4EbeMA.1
To join the meeting by phone:
669 900 6833
Meeting ID: 836 0236 5110
Passcode: 705725

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT VIA THE ZOOM CONNECTION OR BY PHONING IN.

AGENDA

1. Call to Order
   Called to Order at 12:17pm.
2. Roll Call:

PRESENT:	**ABSENT:**
Chris Johnson	Dr. Robert Colon (Chair)
Stacy Smith (Vice-Chair)	Alan Morris
Caroline McIntosh	Dave Roden
James Glennon (Treasurer)	Kaley Sproul Chapin
Zach Gerber	
Linda Fitzgibbons	
Brandon Shedd	

   Quorum was established.

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.* ACTION WILL NOT BE TAKEN
   No public comment.

4. Introduction of Olivia Larkin, Foundation Operations Coordinator. INFORMATION ONLY – NON ACTION ITEM

5. Possible approval of June 4, 2026 meeting minutes – *Vice-Chair Stacy Smith*. FOR POSSIBLE ACTION

   GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Foundation Board of Trustees meeting minutes of June 4, 2026.
   ESTIMATED TIME: 5 mins
   Motion to approve June 4th meeting minutes was made by James Glennon, motion seconded by Chris Johnson. Motion carried unanimously, June 4th minutes were approved.

6. Review, consideration, and possible approval of the Great Basin College Foundation external audit for FY26, and matters related thereto. FOR POSSIBLE ACTION

   Jessica Sayles, HRC P.C., will discuss the GBC Foundation FY26 audit. Included in the packet are the Financial Statements and the Management Letter.
   ESTIMATED TIME: 10 mins
   Jessica Sayles explained that the audit resulted in an unmodified opinion. No findings, adjustments, or misstatements were reported, and no disagreements or control deficiencies were identified during the audit presentation.
   A motion was made to accept the FY26 external audit as presented by Jame Glennon. Caroline McIntosh seconded the motion. The motion passed unanimously. The FY26 external audit was accepted as presented.

7. Presentation on the use and impact of Foundation funding awarded to Phi Theta Kappa (PTK) in FY26, followed by consideration of $6,500 funding request for PTK leadership training and conference travel in FY27. Presentation by Lynette Macfarlan and PTK officers. FOR POSSIBLE ACTION
   ESTIMATED TIME: 10 mins
   Leslie Maple presented on behalf of PTK and Lynette MacFarlan. The Board received an update regarding Phi Theta Kappa's FY26 activities and its request for $6,500 in FY27 funding.
   The funding request will support student leadership training and conference attendance, including events planned for San Diego and Grapevine in March and April 2027. The planned student presentation was postponed due to illness they will present at the January meeting.
   The Board heard about several PTK activities and accomplishments during FY26, including:
   - **Student orientation activities.**
   - **The "Leaf It Up to Us" environmental initiative.**
   - **A Double Good popcorn fundraiser that generated approximately $5,170 in sales and just under $3,000 in profit, with approximately 70 supporters from nine states.**
   - **The "Fall Into Food Drive," which collected more than 2,000 pounds of food.**
   - **Continued support for the student food pantry and plans involving the Bighorn Country Store.**

   A motion was made by Linda Fitzgibbons to approve the PTK funding request of $6,500. Caroline McIntosh seconded the motion. The motion passed unanimously. The FY27 PTK funding request of $6,500 was approved.

8. President's Report – *President Amber Donnelli*. INFORMATION ONLY – NON ACTION ITEM

   President Donnelli may give an update on GBC matters.
   ESTIMATED TIME: 5 mins

President Donnelli provided updates on enrollment, institutional priorities, program development, and upcoming college activities.
Enrollment was reported to be approximately 75–80 students higher, with a 22.3% increase in weighted student credit hours. The increase may result in approximately $7.5 million in additional funding.
President Donnelli discussed the importance of supporting the weighted student credit hour funding model and the small institution factor.
The College is also working with Hanover Research on an economic impact study examining the College's impact in the communities of Elko, Ely, Winnemucca, and Pahrump.
Additional updates included:

- **Continued development of academic programs, including a 90-credit bachelor's degree.**
- **Development of behavioral health and wellness programming.**
- **Continue pushing the 3+1 social work program, explaining the expansion of online social work opportunities to better serve rural communities.**
- **Planning for the College's 60th anniversary and Herdapalooza.**
- **Also, excited to welcome our incoming CFO A'keia Sanders to GBC. She is scheduled to start on November 2nd, 2026.**

9. Finance and Administration Report – *Director Tami Potter* INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from Director of Business Operations, Tami Potter, on GBC financial matters.
ESTIMATED TIME: 5 mins
Tami Potter reported that the budget process was underway and that the College had begun receiving questions from the Governor's Office. She discussed the work still needed to support the projected increase in weighted student credit hours and expressed optimism about the potential for approval during the April–May timeframe for the 2028–2029 period.

10. Faculty Senate Report – *Professor Ethan Hawkley*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate.
ESTIMATED TIME: 5 mins
Professor Ethan Hawkley reported, Faculty Senate discussed the proposed 90-credit bachelor's degree and voted on the name "Reduced Credit." A broader NSHE policy under consideration may establish "Bachelor of Practice" as the official designation and could supersede the name selected by Faculty Senate. The policy was expected to be considered in December, with the College's degree proposal potentially moving forward in December or January.
Faculty Senate also approved a land acknowledgement statement.

11. Foundation Board Chair Report – *Chair Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

Chair, Dr. Robert Colon, was not in attendance. Report not given.

12. Finance Committee Report – *Treasurer James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Lynn Terras; and Brandon Shedd.

a. Possible approval of the Finance Reports for May, June, July and August 2026. FOR POSSIBLE ACTION

ESTIMATED TIME: 5 mins

Mr. James Glennon reported that the Finance Committee had reviewed the FY26 financial audit and the Form 990. The committee also reviewed the May, June, July, and August management reports.
The committee indicated that the financial reports were looking positive and discussed software the committee hoped to move forward with in the future.

The Board discussed whether the management reports could be approved because the agenda identified the item as informational only, while also indicating possible action.
Due to inconsistency in the agenda distinctions, highlighted above, voting to approve the Finance Reports for May, June, July and August 2026 will be postponed until January meeting.

13. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.
ESTIMATED TIME: 5 mins

Chris Johnson reported that the Development Committee had met the previous Thursday. He deferred to Leslie, Sadie, and Olivia to provide additional details from the meeting during their respective reports.

14. Development Specialist Update – *Sadie Crabb*. INFORMATION ONLY – NON ACTION ITEM

Sadie Crabb may give an update on GBC Foundation matters.

- 2026 Annual Golf Tournament
- Ely 30th Anniversary Celebration

ESTIMATED TIME: 5 mins

Sadie Crabb provided updates on the Foundation's summer events, including the Annual Golf Classic and the Ely 30th Anniversary celebration.

Annual Golf Classic:

The Annual Golf Classic generated just over $36,000 in gross revenue, approximately $2,400 more than the 2025 event. Sponsorship revenue was approximately $19,050, compared with $19,150 the previous year.

The tournament reached its maximum participation of 100 golfers, compared with approximately 83–84 golfers in 2025. Increased participation also resulted in higher catering and green fee expenses. Net proceeds were approximately $25,300, similar to the previous year's net proceeds of just over $25,600. The event also emphasized student involvement. Faculty, staff, student government representatives, Phi Theta Kappa members, and Nevada Promise students participated. Nevada Promise students were able to use their volunteer time toward their required community service hours.

Ely 30th Anniversary Celebration:

Sadie reported strong community support for the Ely 30th Anniversary celebration. Eight sponsors contributed a total of $12,500, and approximately 20 raffle donations were received. Caroline McIntosh was recognized for helping secure raffle donations, including the grand prize opportunity to serve as engineer on the Ely Railroad, valued at approximately $1,200.

The event was designed to be free to the community. Funds raised helped cover event expenses, with net proceeds of nearly $5,000 designated for the Ely campus. Sadie recognized the strong participation and community support for the event.

Caroline thanked the Foundation for its assistance in making the celebration successful and bringing community members to the Ely campus.

15. Executive Director of Institutional Advancement Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple will give an update on Foundation matters including upcoming major gifts and visibility campaigns. She will introduce Terri Clark, Director of Communications, to provide information about the Herdapalooza campaign.

ESTIMATED TIME: 10 mins

Leslie provided the Foundation's annual report highlights and discussed future fundraising priorities.

FY26 Fundraising and Financial Highlights:

The Foundation raised a little over $1.6 million during FY26. Funding supported scholarships, programs, campus-specific needs, endowments, unrestricted purposes, and in-kind contributions.

Highlights included:

- **More than $300,000 directed to various programs.**
- **More than $100,000 directed to campus-specific needs.**
- **$50,000 received for new scholarship endowments.**
- **Approximately $15,000 contributed to existing endowments.**
- **Approximately $75,000 in unrestricted funding.**
- **Two new endowed scholarships established.**
- **A record year for the MTC Scholarship, with more than $470,000 awarded.**

The Foundation also partnered with NV Energy to support student mental health initiatives. The "Power of Connection" mental health summit included more than 100 students from GBC campuses and dual enrollment programs. PTK students and faculty assisted with the event. Seven days after the summit, use of the BetterMynd counseling platform increased by 200%.

The Foundation ended FY26 with assets totaling approximately $15.62 million.

The Next Summit Campaign:

Leslie announced plans for a $26 million major gifts campaign, titled "The Next Summit," in celebration of the College's 60th anniversary and in support of its future.

The campaign will focus on several priorities:

- **Opportunity for Students: Scholarships, student support services, mental health resources, athletics, and workforce training.**

- **Places to Learn and Grow: New or improved facilities, including additional space for the Winnemucca Technical Center and renovation of the former armory building in Elko.**
- **Support Where Needed Most: Unrestricted funding to provide flexibility for emerging programs and institutional priorities.**

The former armory building is being considered for redevelopment to support electrical, automation, and autonomous technology programs, as well as a dedicated space for Native American archives. The College is pursuing grant funding and exploring ways to combine available funding sources. A Board member offered to share a contact with experience in Brownfields redevelopment to assist with exploring potential funding opportunities.

Leslie also encouraged Board members to recommend prospective Foundation Board members, particularly individuals who could strengthen representation in the communities served by the College. She noted that the Foundation would like to increase engagement with alumni and individual donors in addition to its existing corporate support.

Herdapalooza and 60th Anniversary Activities:

Leslie provided additional information about Herdapalooza, which is being developed by the College's communications and marketing team as part of the 60th anniversary activities and the launch of The Next Summit campaign.

The College is introducing a new Bighorn mascot, with students and student government working on a name. The Foundation is also exploring the possibility of incorporating a dedicated GBC giving day into Herdapalooza.

Staff Update:

Leslie announced that Sadie would be transitioning to a new role at the College as Student Life Coordinator. The transition was expected to begin within a few weeks. Leslie thanked Sadie for her contributions to the Foundation and encouraged Board members to share names of potential candidates for the Development Specialist position.

16. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.
ESTIMATED TIME: 5 mins

No items from board.

17. Public Comment *(see notation below regarding public comment).* ACTION WILL NOT BE TAKEN

No public comment.

18. ADJOURN

Meeting adjourned at 1:17pm.

This notice and agenda have been posted at or before October 26, 2026, no later than 9:00 am, which is the third business day before the meeting, in accordance NRS 232.2175., at the meeting location and at the following public locations:

- GBC Foundation's website (http://www.gbcnv.edu/foundation/board.html)
- The Nevada Public Notice website pursuant to NRS 232.2175 (http://notice.nv.gov/)
- Great Basin College: 1500 College Parkway, Elko, NV 89801
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801

- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time. Some agenda items are noted as having accompanying reference material. In accordance with NRS 241.020(6), support materials that are submitted to the Great Basin College Foundation office and then distributed to the members of the Foundation after the distribution of this agenda but before the meeting, will be made available as follows: 1) A copy may be requested by emailing gbcf@gbcnv.edu or by calling 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.