

**NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION  
Board of Trustee Annual Meeting  
1025 Chilton Circle, Elko, Nevada 89801**

**Thursday, May 15, 2025, at 12:15 pm**

**To join the meeting on a computer:**

[https://gbcnv-  
edu.zoom.us/j/84729244864?pwd=m8oncOaU1aJuSKspBtATudbeESYOnb.1](https://gbcnv-edu.zoom.us/j/84729244864?pwd=m8oncOaU1aJuSKspBtATudbeESYOnb.1)

**To join the meeting by phone:**

**669 900 6833**

**Meeting ID: 847 2924 4864**

**Passcode: 135541**

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT  
VIA THE ZOOM CONNECTION OR BY PHONING IN.

**AGENDA**

1. Call to Order

2. Roll Call:

Dr. Robert Colon (Chair)	Chris Johnson	Shane Valentine
Stacy Smith (Vice-Chair)	Caroline McIntosh	
James Glennon (Treasurer)	Brandon Shedd	
Alan Morris	Zach Gerber	
Shirley Alen-Kellerman	Dave Roden	
Linda Fitzgibbons	Kaley Sproul Chapin	

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.* ACTION WILL NOT BE TAKEN

4. Presentation from the Church of Latter-Day Saints regarding Giving Machine results, and matters related thereto. INFORMATION ONLY – NON ACTION ITEM  
*ESTIMATED TIME: 10 mins*

**5. Possible approval of March 20, 2025, Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION**

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Foundation Board of Trustees meeting minutes of March 20, 2025.

*ESTIMATED TIME: 2 mins*

**6. President’s Report – *Interim President - Amber Donnelly*. INFORMATION ONLY – NON ACTION ITEM**

Interim President Donnelly may give an update on GBC matters.

*ESTIMATED TIME: 5 mins*

**7. GBC Finance and Operations Report - *Vice President for Finance and Operations - John Evans*. INFORMATION ONLY – NON ACTION ITEM**

John Evans may give an update on GBC financial matters.

*ESTIMATED TIME: 5 mins*

**8. Faculty Senate Report –*Dave Sexton*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the GBC Faculty Senate.

*ESTIMATED TIME: 5 mins*

**9. Executive Committee Report – *Dr. Robert Colon*. INFORMATION ONLY**

The Board may receive an update from the Executive Committee. The Executive Committee consists of Dr. Robert Colon, Chair; Stacy Smith, Vice-Chair; (Vacant) Immediate Past Chair; James Glennon, Treasurer/Finance Chair; Chris Johnson, Development Chair; Amber Donnelly, Secretary; Leslie Maple, Foundation Executive Director.

**a. Consideration and approval of the reappointment of the following individuals to the GBC Foundation Board of Trustees for three-year terms commencing July 2025, and matters related thereto. FOR POSSIBLE ACTION**

- Zach Gerber (2028) (Year of term expiration)
- Kaley Sproul Chapin (2028) (Year of term expiration)
- Shane Valentine (2028) (Year of term expiration)
- Brandon Shedd (2028) (Year of term expiration)
- James Glennon (2028) (Year of term expiration)

These reappointments will be approved at the NSHE Board of Regents, Great Basin College Foundation Meeting of the Member of the Corporation to be held in December of 2025.

*ESTIMATED TIME: 5 mins*

- b. Consideration and possible approval of officer appointments of a Chair, Vice Chair, and a Treasurer for two-year terms commencing July 2025, and matters related thereto. FOR POSSIBLE ACTION  
*ESTIMATED TIME: 5 mins*

10. Review and possible approval of proposed updates to the Gift Acceptance Policy, including: setting minimum funding levels of \$25,000 for programmatic endowments and \$500,000 for faculty endowments, and allowing endowments to be funded over a period of 1 to 5 years, and matters related thereto. FOR POSSIBLE ACTION

Included in your packet is the Gift Acceptance Policy which has the added language to **Section VIII. Endowments** on page 8.

*ESTIMATED TIME: 5 mins*

11. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

*ESTIMATED TIME: 5 mins*

12. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. Review, consideration, and possible approval to resume taking the spend on two endowment funds held at NSHE, and matters related thereto. FOR POSSIBLE ACTION

During the meeting on March 16, 2023, it was voted to stop taking the spend from two endowment funds. Since then, the market has improved, and these funds are no longer performing poorly. Included in your packet is a spreadsheet that details the two funds held at NSHE, along with the corresponding amounts for FY24 and FY25.

**\*\*This item was approved to move forward by the Finance Committee on May 1, 2025.**

- b. Review and possible designation to retain HRC, P.C. to prepare the FY25 Financial Statement and Audit, and matters related thereto. FOR POSSIBLE ACTION

An engagement letter from HRC, P.C. is included in the packet.

**\*\*This item was approved to move forward by the Finance Committee on May 1, 2025.**

- c. Review, discussion, and possible approval of a final budget for FY26 for the GBC Foundation, and matters related thereto. FOR POSSIBLE ACTION

The packet you have received contains the final budget for FY26.

\*\*This item was approved to move forward by the Finance Committee on May 1, 2025.

- d. Possible approval of the Finance Reports for February and March 2025. FOR POSSIBLE ACTION

Included in the packet are the Finance Reports.

\*\*This item was approved to move forward by the Finance Committee on May 1, 2025.

*ESTIMATED TIME: 15 mins*

**13. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

*ESTIMATED TIME: 5 mins*

**14. Executive Director of Institutional Advancement Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM**

Leslie Maple may give an update on GBC Foundation matters.

*ESTIMATED TIME: 5 mins*

**15. Associate Director of Development Update – *Hillary Baker*. INFORMATION ONLY – NON ACTION ITEM**

Hillary Baker may give an update on GBC Foundation matters.

*ESTIMATED TIME: 5 mins*

- 2025 Golf Tournament
- 2025 Beats and Bites

**16. Items from Board Members. INFORMATION ONLY – NON ACTION**

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

**17. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN**

**18. ADJOURN**

This notice and agenda have been posted at or before May 12, 2025, no later than 9:00 am, which is the third business day before the meeting, in accordance NRS 232.2175., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445
- Great Basin College, 1500 College Pkwy, Elko, NV 89801

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time. Some agenda items are noted as having accompanying reference material. In accordance with NRS 241.020(6), support materials that are submitted to the Great Basin College Foundation office and then distributed to the members of the Foundation after the distribution of this agenda but before the meeting, will be made available as follows: 1) A copy may be requested by emailing [gbcf@gbcnv.edu](mailto:gbcf@gbcnv.edu) or by calling 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.