

**NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION  
Board of Trustees Finance Committee Meeting  
1025 Chilton Circle, Elko, Nevada 89801  
Thursday, March 6, 2025, at 12:15 pm**

**To join the meeting on a computer or mobile phone:**

Join Zoom Meeting

<https://gbcnv-edu.zoom.us/j/85341990313?pwd=S5ixT7SQm1AQJvf6Rx2kJ6gSa9lb9e.1>

Or by Phone

Dial: 1 669 900 6833

Meeting ID: 853 4199 0313

Passcode: 920095

PUBLIC COMMENT MAY BE SUBMITTED DURING THE LIVE ZOOM MEETING. MEMBERS OF THE PUBLIC WISHING TO VIEW THE MEETING MAY DO SO VIA THE LIVE ZOOM MEETING LINK ABOVE OR BY CALLING INTO THE ZOOM PHONE CONFERENCE LINK ABOVE.

**Agenda**

*Call to Order of the Great Basin College Foundation Finance Committee*

**1. CALL TO ORDER**

**2. ROLL CALL:**

James Glennon (Chair)  
Shirley Alen-Kellerman

Brandon Shedd  
Danny Gillins

Lynn Terras

**3. Public Comment.** *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

**4. Possible approval of the January 2, 2025, Minutes. FOR POSSIBLE ACTION**

GBC Foundation Finance Committee Members will review, recommend changes, and/or approve the minutes of the GBCF Finance Committee meeting on January 2, 2025, minutes.

*ESTIMATED TIME: 2 mins*

**5. Review, consideration, and possible acceptance of the FY24 990 which was filed by HRC P.C., and matters related thereto. FOR POSSIBLE ACTION**

Provided in the packet is the 990 Form that was submitted to the Internal Revenue Service by HRC P.C.

This may also be placed on the Board of Trustees Agenda of March 20, 2025.

*ESTIMATED TIME: 5 mins*

- 6.** Review, consideration, and possible approval to transfer \$2,100 from the #890-GBCF Endowed Scholarship to three scholarship funds currently in deficit, and matters related thereto.  
**POSSIBLE ACTION**

Included in your packet is a memo outlining the funds and the amounts that would need to be transferred, if approved.

This may also be placed on the Board of Trustees Agenda of March 20, 2025.

*ESTIMATED TIME: 5 mins*

- 7.** Finance & Accounting Reports. **FOR POSSIBLE ACTION**

- a. The GBCF Finance Committee will discuss and/or take action to approve the Management Report for the period ending December 2024 and January 2025. **FOR POSSIBLE ACTION**
- b. The GBCF Finance Committee will discuss and/or take action to approve the Gift Summary Report Income/Deposit Report for the month December 2024 and January 2025. **FOR POSSIBLE ACTION**
- c. The Gift Summary Report FY25. **FOR POSSIBLE ACTION**

This may also be placed on the Board of Trustees Agenda of March 20, 2025.

*ESTIMATED TIME: 5 mins*

- 8.** GBC Finance and Administration Report. **INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the GBC Finance and Administration.

*ESTIMATED TIME: 5 mins*

- 9.** Finance Committee Chair Report. **INFORMATION ONLY – NON ACTION ITEM**

The Committee may receive an update from the Chair.

*ESTIMATED TIME: 5 mins*

- 10.** Executive Director of Institutional Advancement Update. **INFORMATION ONLY – NON ACTION ITEM.**

The Committee may receive an update from Hillary Baker.

*ESTIMATED TIME: 10 mins*

**11. Associate Director of Development Update – INFORMATION ONLY – NON ACTION ITEM.**

The Committee may receive an update from Hillary Baker.

*ESTIMATED TIME: 5 mins*

**12. Committee Members Reports. INFORMATION ONLY – NON ACTION ITEM**

No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

**13. Public Comment. Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN**

**14. Adjourn**

This notice and agenda have been posted at or before March 3, 2025, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 232.2175., at the meeting location and at the following public locations:

- GBC Foundation’s website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Great Basin College, 1500 College Parkway, Elko, NV 89801
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. In accordance with NRS 241.020(6), support materials that are submitted to the Great Basin College Foundation office and then distributed to the members of the Foundation after the distribution of this agenda but before the meeting, will be made available as follows: 1) A copy may be requested by emailing [gbcf@gbcnv.edu](mailto:gbcf@gbcnv.edu) or by calling 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will

be asked to begin by stating their names for the record and to spell their last names. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Chair of the Committee may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.