NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE FOUNDATION
Board of Trustees Finance Committee Meeting
1290 Burns Road, Elko, Nevada 89801
Thursday, November 4, 2021 at 12:15 pm

To join the meeting on a computer or mobile phone:
Join Zoom Meeting
https://gbcnv-edu.zoom.us/j/83734777093?pwd=aWw2TXRPbHl1N1RxeDlhTVhJQjRPQT09
Meeting ID: 837 3477 7093; Passcode: 617312
OR
Zoom Phone in Information: +1 669 900 6833
Meeting ID: 837 3477 7093; Passcode: 617312

PUBLIC COMMENT MAY BE SUBMITTED DURING THE LIVE ZOOM MEETING. MEMBERS OF THE PUBLIC WISHING TO VIEW THE MEETING MAY DO SO VIA THE LIVE ZOOM MEETING LINK ABOVE OR BY CALLING INTO THE ZOOM PHONE CONFERENCE LINK ABOVE.

Agenda

Call to Order of the Great Basin College Foundation Finance Committee

1. **CALL TO ORDER**

2. **ROLL CALL:**
    James Glennon (Chair)   Shirley Alen-Kellerman   Danny Gillins   John Pryor

3. **Public Comment** *(see notation below regarding public comment).* **INFORMATION ONLY**

4. **Approval of Minutes. FOR POSSIBLE ACTION**

    GBC Foundation Finance Committee Members will review, recommend changes, and/or approve the minutes of the GBCF Finance Committee Meeting on September 2, 2021.
    ESTIMATED TIME: 5 mins

5. **Discussion and possible approval of one (1) new Finance Committee member, and matters related thereto. POSSIBLE ACTION**

    The Finance Committee has been looking to recruit new members. Lynn Terras with Edward Jones is interested in serving on the Committee and may be a potential candidate for the Board of Trustees in the future.
    ESTIMATED TIME: 5 mins

6. **Review and possible approval of the Foundation External Audit for FY21, and matters related thereto. FOR POSSIBLE ACTION**

Teri Gage with Eide Bailly will discuss the GBC Foundation FY21 audit.
ESTIMATED TIME: 10 mins

7. **Finance Committee Chair Report. INFORMATION ONLY**

The Committee may receive an update from the Chair.
ESTIMATED TIME: 5 mins

8. **Finance & Accounting Reports. FOR POSSIBLE ACTION**

    a.   The GBCF Finance Committee will discuss and/or take action to approve the record of expenditures/check register for the months of August, September, and October 2021. **FOR POSSIBLE ACTION**
    b.   The GBCF Finance Committee will discuss and/or take action to approve the Gift Summary Report Income/Deposit Report for the months of August, September, and October 2021. **FOR POSSIBLE ACTION**
    c.   The Gift Summary Report and Summary of Activity by Fund Report FY22. **FOR POSSIBLE ACTION**

9. **Vice President for Business Affairs Report** – *Sonja Sibert.* **INFORMATION ONLY**

Vice President Sibert may give an update on College finance related items.
ESTIMATED TIME: 10 mins

10. **Foundation Director Update – INFORMATION ONLY**

An update on GBC Foundation matters may be given.
ESTIMATED TIME: 10 mins

11. **Committee Members Reports. INFORMATION ONLY**
No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

12. **Public Comment** *(see foregoing notation regarding public comment)* **INFORMATION ONLY**

13. **Adjourn**

This notice and agenda has been posted at or before November 1, 2021, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020., at the meeting location and at the following public locations:

- GBC Foundation's website (http://www.gbcnv.edu/foundation/board.html)
- The Nevada Public Notice website pursuant to NRS 232.2175 (http://notice.nv.gov/)
- Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Battle Mt. Center, 835 N. 2nd Street, Battle Mt., NV 89820
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484

- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time. Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: http://www.gbcnv.edu/foundation/meetings.html. To request a copy of supporting documentation please contact the GBC Foundation Office at 775-327-2382.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.