

**GREAT BASIN COLLEGE FOUNDATION**  
**Board of Trustee Meeting**

**1025 Chilton Circle, Elko, Nevada 89801**

**Thursday, March 17, 2022 at 12:15 pm**

**Meeting Held Via Zoom**

**MEETING MINUTES**

**1. Call to Order** – Meeting called to order at 12:16 pm.

**2. Roll Call:**

Present:

Dr. Robert Colon (Chair)  
Holly Wilson (Vice Chair)  
James Glennon (Treasurer)  
Caroline McIntosh  
Dave Roden  
Stacy Smith  
Danny Gillins  
Linda Fitzgibbons

Others Present:

Kevin Seipp  
Joyce Helens  
Jennifer Sprout  
Karrie Barrett  
Hema Hernandez

Absent:

Alan Morris  
Shirley Alen-Kellerman  
John Pryor  
Zach Gerber  
Melanie Newton  
Molly Popp  
Kaley Sproul Chapin  
Chris Johnson

**3. Public Comment** – There was no public comment.

**4. Approval of Minutes** – *Dr. Robert Colon.*

GBC Foundation Trustees approved the minutes of the GBC Board of Trustees meeting on January 19, 2022. Dave Roden motioned to approve the minutes and Caroline McIntosh second the motion; motion passed unanimously.

**5. President's Report** – *President Joyce Helens.*

President Helens gave a highlighted update on the Metrics Presentation recently made to the full Board of Regents. GBC is now equal to the graduation rate of UNLV at 42.2%. Real strides have been made with having students complete the graduation process even through the Covid Pandemic as we seen an increase in graduation rate. Dual enrollment has seen an

increase and with continued efforts in working with the Principals and Superintendents the CTE certificate programs are progressing. The CTE program is currently looking into expanding this into other HVAC and Construction trades with the Elko High School. GBC continues with the success of this program and expanding to other programs that provide success while remaining focused on community needs. The collaborations with UNR have brought tremendous success starting with the Winnemucca ribbon cutting in June. The Pahrump campus development and the upcoming federal funding request are next in line. In person graduations are planned for this year and getting back to in person site visits.

**6. Vice President for Business Affairs Report – *Sonja Sibert.***

Vice President for Business Affairs, Sonja Sibert, presented a request for approval of a distribution from the Donald W. Reynolds Foundation Endowment of unrealized gains in the amount of \$375,000 to reimburse the college for the remainder of the cost of the Solarium re-roof project. Dave Roden motioned to approve the distribution and Holly Wilson second the motion; motion passed unanimously.

**7. Faculty Senate Report –*Kevin Seipp.***

The GBC Faculty Senate, Kevin Seipp stated there was currently no update.

**8. Foundation Board Chair Report – *Dr. Robert Colon***

The Board Chair, Dr. Robert Colon stated there was currently nothing to report.

**9. Finance Committee Report – *James Glennon***

The Board received an update from the Finance Committee. James Glennon, Chair; presented the following items for action.

The GBC Foundation Finance Committee Meeting on March 3, 2022 was cancelled therefore all items have been advanced to this meeting for action.

- A. James Glennon presented the IRS Form 990 for FY22 for approval. Dave Roden motioned to approve the form and Holly Wilson second the motion; motion passed unanimously.
- B. James Glennon presented the record of expenditures/check register for the months of January and February 2022 for approval. Danny Gillins motioned to approve the record and Dave Roden second the motion; motion passed unanimously.
- C. James Glennon presented the record of Gift Summary Report Income/Deposit Report for the months of January and February 2022. Danny Gillins motioned to approve the record and Dave Roden second the motion; motion passed unanimously.
- D. James Glennon presented the record of Gift Summary Report by Fund for FY22 for approval. Danny Gillins motioned to approve the record and Dave Roden second the motion; motion passed unanimously.

**10. Development Committee Report – *Chris Johnson***

The Development Committee had no update, stated Karrie Barret in the absence of Chris Johnsons.

**11. Foundation Director Update – *Karrie Barrett***

The Board received an update from the Foundation. Karrie Barrett, GBC Foundation Director; presented the following items for action.

- A. Karrie Barrett presented the FY23 Budget for approval. Dave Roden motioned to approve the budget and Holly Wilson second the motion; motion passed unanimously.
- B. Karrie Barrett presented a proposal for Annual Audit Services for approval. Dave Roden motioned to approve the proposal and Holly Wilson second the motion; motion passed unanimously.
- C. Karrie Barret presented a proposal for approval for the monthly accounting services for the GBC Foundation. Dave Roden motioned to approve the proposal and Holly Wilson second the motion; motion passed unanimously.

**12. Items from Board Members**

Board member, Dave Roden stated that he took a tour of the new building in Winnemucca. New countertops are installed, and some classes are set up. Board member, Caroline McIntosh stated that she was grateful with President Joyce Helens and Board Regent McAdoo along with Governor Sisolak & First Lady for the Ely Film Festival experience she was able to share with them and the GBC community.

**13. Public Comment** – There was no public comment.

**14. Adjourn** – Meeting was adjourned at 12:45 pm.