



Date: \_\_\_\_\_

JV No. \_\_\_\_\_  
Controller's Office Use Only

Program, Grant, Gift or Project	Spend or Revenue Category	Ledger Account	Account Name	Transaction Description	Debit Amount	Credit Amount
Totals						

Explanation:

\_\_\_\_\_  
 Preparer's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Account Signer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 VP for Business Affairs

\_\_\_\_\_  
 Date