

December 5, 2012

Faculty/Administration Evaluation Committee

Attended: Stephanie Davis, Peggy Drussel, Xunming Du, Cindy Hyslop, Lynette Macfarlan, Janie Moore and Kathy Schwandt.

Discussion on the assessment part of the evaluation and that two course assessments have to be completed (one for each semester).

Cindy will contact Lisa about the dates that course information will be available in WebCampus after the semester ends.

Talk to Dr. Curtis and Cathy Fulkerson about Administrators Evaluation and the use of Survey Monkey.

Talk to Dr. McFarlane about the two reference librarians (tenure track) and how there evaluation is completed.

Next meeting January 14, 2013

11:00 – 12:00