**DISTANCE EDUCATION COMMITTEE MEETING MINUTES**

**October 18, 2016**

**9:30 am: Elko HTC 137, Pahrump Room 119, Winnemucca Room 124**

Members present: Robert Hannu (chair), David Sexton, Lisa Frazier (ex officio)

Members participating by written response: Jinho Jung, Michael Bail, Oscar Sida, Teresa Stauffer,

Absent: Stacy Rust, Daniel Bergey, Donald Jones

Agenda:

* Basic Guidelines for Academic Online Classes

The members present worked as a subcommittee to incorporate the written responses to the Guidelines document introduced at the last meeting. A revised document was produced and will be forwarded to the entire committee in advance of the next meeting.

* Coordination with Academic Standards Committee on the Guidelines document

After review of the Guidelines document by the full committee in November, the DE Committee will reach out to the Academic Standards committee for further review of the guidelines and to develop a strategy for presentation to Faculty Senate.

* Other Topics

Lisa Frazier reported on the problems involving the “Turnitin” plagiarism detection service and the on-going efforts to resolve the problem. It is anticipated that GBC and other NSHE institutions will terminate their associate with “Turnitin” and GBC will migrate to the “VeriCite” plagiarism checker.

Bob Hannu reported that the Sonic Foundry company will be requiring the upgrade of all of GBC’s lecture capture units to Version 7.0 software by the end of spring semester. This will cause a drastic change in the user interfaces and may require hardware upgrades.