**MEETING NOTES**

**DEPARTMENT CHAIRS’ MEETING**

Wednesday, April 30, 2014 at 2:30 pm

Battle Mountain #2, Elko HTC #121, Ely #118, Pahrump #115, Winnemucca #110

**Present:** Lisa Campbell, Beth Clifton, Angie de Braga, Tami Mette, Teresa Howell, Cindy Hyslop, Karen Kimber, John Newman, Earl Owen, Tom Reagan, Ami Rogers, Mary Swetich, Glen Tenney, Diane Wrightman, Robert Hannu, Meachell LaSalle Walsh, Eric Walsh, Gretchen Skivington

**Absent:** Danny Gonzales, Pete Bagley, Teresa Howell, Pete Bagley

**Guests:** Stephen Theriault, Bret Murphy

**Approval of Meeting Notes**

1. Approved March 12, 2014 meeting notes.

**Tech Prep**

1. Bret Murphy provided an explanation of Tech Prep and its relation to academic departments.

**Department Chair Responsibilities**

1. Revisions to the policy will be a priority item for department chairs in FY 2015.

**Prioritization of Biology Instructor Position**

1. Representation from the Science department was unavailable. The item will be presented for approval through an email vote.