Curriculum and Articulation Committee Minutes

February 6, 2020; 3:00 p.m.

Elko: MH 125; Pahrump: PVC 120; Winnemucca: GBC 109

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| Glen Tenney, Chair | X | Eric Andersen | X |
| Tamara Cavender |  | Adriana Mendez | X |
| Staci Warnert | X | Laura Debenham | X |
| Denise Jackson | X | Malia Keep | X |
| Melissa Risi ex-officio | X | Cynthia Giles ex-officio |  |
| Ronni Roberts | X | Rita Pujari |  |

Guest: Mary Doucette

1. Roll Call
2. A motion was made to approve the minutes from the 1-30-20 meeting, it was seconded, and the motion passed.
3. Items Reviewed by the Committee:

* College Bound Certificate program. Mary Doucette explained the various circumstances associated with wanting the program to be included in the 2020-2021 catalog even though this submission to the committee was a full two months after the established submission deadline. After considerable deliberation, these explanations were accepted by the committee, and the program was approved.
* Inactivation of BAS-GRC program. Though this item was not included on the agenda for the meeting because the submission was received just one hour before the scheduled meeting time, the committee decided to review the request. After a long discussion pertaining to the fact that the deadline for submitting things for the 2020-2021 catalog was December 5, 2019, the committee decided that the request to deactivate the BAS-GRC program would be approved for the 2021-2022 catalog year if that is what the department wanted, but not for the 2020-2021 catalog year. The committee did not feel that it had the authority to approve something that was more than two months late for meeting the established deadline.

1. The committee discussed at length the importance of meeting the established deadline for submissions to the committee because the production of each annual catalog is a convoluted process that takes a considerable amount of time and effort by many individuals. While the committee, in the past, has tried to accommodate last submissions, it is important the faculty and administrators are aware of these deadlines and try to adhere to them as much as possible.
2. Adjournment: 3:50 p.m.