**Bylaws Committee – 11/18/19**

**Members Present:** George Kleeb, Justine Stout, Laurie Walsh, Brian Zeisler

**Members Excused:** John Rice

**Guests:** Kathy Schwandt

1. The committee decided to present article by article when reviewing. Brian will be the document keeper.
2. The committee is searching for a tutorial on how to create documents that show edits made. This will be presented to faculty senate in conjunction with the next suggestion.
3. We discussed creating a bylaw that requires submittal of documents showing edits made to current policy. This document would be required for any action item requesting approval for policy change.
4. There was a suggestion to edit the verbiage on Article II. Specifically, some of the unclear language in the first sentence and to include “policies, procedures, plans, and guidelines” in the third sentence.
5. There was a suggestion to review NSHE code on shared governance to make sure both the faculty senate bylaws and the GBC bylaws are in compliance and have the same wording.
6. There was a suggestion made to require written reports from every senate committee for every senate meeting to ensure that work is being done, to aid in the evaluation process, and to aid in the review of necessary committees. For the agenda and minutes, a committee would still need to indicate whether they have a verbal report (this would need to include a written report for the record), a written report, no report that would include meeting dates and attendance, or indicate that they did not meet.
7. There was a suggestion that each senate committee be required to meet a minimum of 3 times per semester (fall & spring).
8. There was a suggestion to have each committee review their expectations and duties each year, so committee members know what to expect going in.
9. There was a suggestion that new faculty members attending and or voting in senate be accompanied by a senior faculty member.
10. There was a suggestion to review PC membership each year.
11. There was a suggestion that GBC bylaws and Faculty Senate bylaws need to be updated with proper NSHE code numbers, titles, etc.
12. There was a suggestion to change the list of Administrative Representation under President’s Council to be less specific. I.e. President, Vice Presidents, Deans, Directors, Asst. to President. This would save us from having to make changes every time a position is eliminated or added.
13. There was a suggestion to put into the bylaws the process for electing the administrative faculty representative for president’s council.
14. There was a submission to add a section G. Compensation to Article V. with the statement. “The Senate Chair will be compensated during their term by monetary stipend, release time, another means of compensation, or a combination there of. There were suggestions to take this issue to the Comp & Benefits committee to look at the overload policy specifically for administrative faculty.
15. There was a suggestion to create a category of senate committees called “Service Committees”. The committee felt that some of the ad hoc committees that do not have an end date as required by the bylaws could not be dissolved because they are needed senate committees yet are not truly ad hoc, and are not standing senate committees. Creating this category would address all these issues. Committees suggested for this category are Child Center Advisory, Diverse Populations, TEC, Student Relations, and Library.
16. There was a suggestion that the Bylaws committee be moved to a standing committee due to the need for review on a more regular basis.
17. There was a submission of additions to ‘Article VII. Section F: Ad hoc’ that included limitations of 6 meetings for an ad hoc committee. We also clarified that the ad hoc committee would automatically be dissolved at the end of the spring semester. And lastly, we added a sentence stating that any committee member serving on an ad hoc committee must also serve on a standing committee.
18. There was a submission for Article IV. Membership. It includes changing ‘container’ to ‘body’. It also changes the structure of the senate to have 4 bodies with 5 votes each. There was a request for an actual count of members in the senate (provided below) to see if the representation may need to change.

**Teaching Faculty - 83**

Sam Leyba

Daniel Murphree

Michael Whitehead

Daniel Bergey

Stacy Rust

Staci Warnert

Dakota Woolever

Erick Andersen

Dorothy Callander

Leafe Ericksen-Wedmore

Dale Griffith

Brian Grudzinski

Malia Keep

Rita Pujari

Oscar Sida

Glen Tenney

Ken Pope

David Ellis

\*Michelle Husbands – not on list provided by secretary

\*Cherie Jaques – not on list provided by secretary

\*Tami Allred – not on list provided by secretary

Reme Huttman

Heidi Johnston

Jessica Lynch

Tamara Mette

Sharon Sutherland

Pete Bagley

Kara Coates

David Freistroffer

Denise Jackson

Caroline Meisner

Milinda Wasala

Bernard Addenbrooke

Bryan Asusta

Tom Bruns

Gary Chidester

Xunming Du

Steve Garcia

Sidnie Grimes

Robert Hunton

Clint Kelly

Glenn Mangold

Kevin Seipp

Jim Stugelmayer

Norm Whittaker

Stefan Beck

Evi Buell

Stephanie Davis

Laura Debenham

Jonathon Foster

Danny Gonzales

Ethan Hawkley

John Rice

Dave Sexton

Laurie Walsh

Terry Gilliland

Joseph Jensen

George Kleeb

Matthew Nichols

Brandy Nielsen

Earl Owens

Brian Rencher

Steven Scilacci

Stephen Theriault

Madison Arbillaga

Byron Calkins

Joseph Cheung

Laura Pike

Frank Sawyer

Kathy Schwandt

Susanne Bentley

Nick Cooley

Jin Jung

Lynne Owens

Gretchen Skivington

Joshua Webster

Ashley King

Lynette MacFarlan

Denise Padilla

Samuel Lackey

Brian Zeisler

2 adjunct faculty members

**Administrative Faculty - 53**

Eleanor O’Donnell

Tammi Cavender

Tony Cortes

Mardell Wilkins

Adriana Mendez

Whitney Armstrong

Sarah Carone

Emily Hooiman

Tiffany Hyzer

Stacie Phillips

Madison Taylor

Matt McCarty

Sheri Baker

Jodi Gerrits

Lora McCarty

Mike McGhee

\*Roberto Jimenez – not sure if position changed with new hire

Jill Chambliss

Veronica Nelson

Jeannie Bailey

David Hernandez

Diane Wrightman

Tawny Crum

Scott Nielsen

Angie de Braga

Julie Byrnes

Pat Anderson

Stephanie Contreras

Tami Potter

Justine Stout

Chantell Garcia

Meachell Walsh

Brenda Gonzales

Tom Cunningham

Fallon Godwin-Butler

Jennifer Stieger

Melissa Risi

Bill Brown

Brandis Senecal

Ping Wang

Tim Beasley

Donald Jones

Dwaine Hiles

Greg Molyneux

Roger Quijada

Jonica Gonzales

Ronni Roberts

Todd Hayden

Eric Walsh

Jennifer Sprout

John Green

Jennifer Koopman

Lisa Campbell