**BUDGET & FACILITIES COMMITTEE**

**November 19, 2019**

**(MH 102 and Pahrump)**

Attending: Tami Potter (Co-chair), Dwaine Hiles, Sharon Sutherland, Tony Cortes, Xu Dumming, Jeannie Bailey & Sonja Sibert

Absent (Excused): Earl Owen (Co-chair) and Danny Gonzales

The meeting was focused on review of the 2019-2020 Equipment requests. The deadline for submitting the requests was October 24, 2019. The request had to be approved by the VP’s and Deans before the committee could begin the allocation process. This year the committee had $350,000 to allocate amongst the departments that had made requests. The amount of requests that had been submitted was $848,947.70. The committee was able to distribute the money pretty evenly over the departments that had made requests. The next step is to present the allocation to Faculty Senate on December 13, 2019. Once approved at Faculty Senate the next step is to go to Presidents Council for approval.

Once Faculty Senate and President’s Council approve our recommendations, equipment purchases will begin in January and must be completed by March 31, 2020.

We also talked about organizing a scrap sale in the spring of 2020.