



## Classified Council General Meeting Minutes

*Date: Friday, July 23<sup>rd</sup>, 2021 10:30am*

*Location: Blue Jeans Teleconference ONLY - <https://bluejeans.com/567045022/0655?src=calendarLink>*

**Call Meeting to Order** – Louellen Monte - 10:30am

**Roll Call:** Tasha Storla, Cindy Holt, Cheyenne Stocks, Shemayne Pitts, Dori Andrepont, Louellen Monte, David Stirm, Sheree Beard.

**Approval of Minutes:** Motion to approve May 21, 2021 minutes: Cheyenne Stocks, Second: Tasha Storla. Motion passes unanimously.

**Treasurer's Report:** No Report.

### Site Reports: POSSIBLE ACTION ITEMS

- Ely:** Shemayne Pitts: Ely has been advertising for Fall 2021 enrollment. They are still looking for a new Buildings and Grounds employee. There is an open position for a CTE Recruiter and an open position for a Student Advisor.
- Winnemucca:** N/A
- Battle Mtn:** N/A
- Pahrump:** Louellen Monte: Pahrump has been advertising for Fall 2021 enrollment. There is an open position for Student Advisor. They have been busy with placement testing for Fall 2021 enrollment.
- Elko:** Cheyenne Stocks: The ECE BA Degree has been approved for enrollment and advising. It has received a great student response. Currently, there are 23 open positions at GBC sitewide for a variety of positions, including part-time student worker positions.  
Tasha Storla: Marketing is using all available tools to advertise open positions as well as to encourage Fall 2021 enrollment. Postcards will go out to students in all service areas to advertise Fall 2021 enrollment. Spring 2021 Diplomas have been processed. New Zerox machines are on order. A new phone list to include newly assigned phone numbers is in progress.

### Committee Reports: POSSIBLE ACTION ITEMS

- Bylaws:** *Chairperson: Open:* This spot is open to a volunteer.
- Events/Fundraisers:** *Chairperson: Cheyenne Stocks:* Krispy Kreme fundraiser information received.
- Webpage:** *Chairperson: Cindy Holt:* 2021-22 CC Executive Officers have been updated.
- Grant-in-Aid:** *Chairperson: Sheree Beard:* Grant-in-Aid distributed for Fall 2020: \$4,717.00, Spring 2021: \$7,224.25
- Hospitality/Awards:** *Chairperson: Teresa Campos:* N/A
- Scholarship:** *Chairperson: Shemayne Pitts:* Classified Council Scholarship Applications will be sent out the week of 7/26/21. Applications will be due by 8/26/21 for the 2021-22 academic year. There will be 2-\$100 scholarships awarded for Fall 2021 and 2-\$100 scholarships awarded for Spring 2022.

### New Business: INFORMATION ONLY:

1. Outstanding Classified Staff matching award update.  
A \$350 matching award was received from GBC President and Controller Offices, for a total amount of \$500 awarded to each recipient.
  - These awards have been distributed to the 2020-21 Outstanding Classified Staff winners, Janet Vega and Sheree Beard.

2. Classified Council Pcard request to Controller's office.  
This card would be used for purchases from the Classified Council account for fundraising event purchases.
  - Tasha Storla made this request to Sonja Sibert and received a response that Pcard policy states the card can be issued to an individual only, not to a group, such as a department or committee. CC will be able to utilize the Pcard of an individual Classified Staff member who is authorized to make the purchase using GBC controller's office policy and procedure, indicating the correct PG number for Classified Council.
3. Classified Council Treasurer 2021-22 – Laurie Adams
  - Laurie agreed to retain this position after Deanna Hamilton moved to a GBC professional position.

**POSSIBLE ACTION ITEMS:**

1. Vote on Krispy Kreme Fundraiser budget amount of \$550.
  - Cheyenne Stocks provided information on Krispy Kreme fundraiser. Updated Covid restrictions TBD on September 1st will determine if donuts can be sold on campuses. Cost is \$5 per boxed dozen donuts/or Gift Card, typically sold during fundraising for \$10 per box. Any gift cards not sold will be utilized for gifting within other Classified Staff events (e.g., "Classified Member of the Month"). Discussion of the logistics of a classified staff member purchasing boxes of donuts and gift cards from a SLC Krispy Kreme and meeting staff from Winnemucca and Ely campuses to deliver donuts. Pahrump campus will purchase boxes of donuts from Las Vegas Krispy Kreme to be sold at Pahrump campus. Motion to approve budget amount of \$550: Tasha Storla, Second: Cheyenne Stocks. Motion passes unanimously.
2. Vote on "Welcome Back Fall 2021" Classified Staff goodie bags and approve a budget amount.
  - Discussion of items to put into a small cellophane goodie bag to be distributed to Classified Staff mailboxes. These items should be inexpensive and motivating, consisting of a full-size candy bar with a welcome back message, a Classified Council bookmark (GBC Media Center), a stress ball, and possibly a message promoting the Fall Krispy Kreme Fundraiser. Dori Andrepont volunteered to pick up the full-sized candy bars at Costco on August 2<sup>nd</sup>. A meeting of Classified Executive members will be held to determine where to purchase the stress balls and for organization of the candy bar wraps and bookmark creation. Motion to approve budget amount of \$275: Dori Andrepont, Second: Cheyenne Stocks. Motion passes unanimously.
3. Collective Bargaining discussion.
  - The 7/21/21 NSHE Classified Executive Board Meeting, attended by Tasha Storla, discussed how union meeting information is distributed to other NSHE institution classified staff via work email with a disclosure statement. Tasha asked for input from the council members pertaining to GBC. Through discussion, it was decided that input from Human Resources is needed before GBC Classified Council would utilize this email.

**Public Comment:**

N/A

**Next Meeting: Friday, August 20<sup>th</sup>, 2021 – 10:30am, Blue Jeans:**

<https://bluejeans.com/752395172/1544?src=calendarLink>

**Adjourn:** Louellen Monte – 11:50am