

REVISION CONSIDERATIONS

General

Visit the writing tutor.

Organization

1. Does the introduction use one of the techniques described in Chapter 4?
2. Does the conclusion bring the paper to a closing?
3. Are the sentences within the paragraphs in logical order?
4. Are the paragraphs in the paper in logical order?
5. Does the paper have a thesis sentence?
6. Does each paragraph have a topic sentence?
7. Are all the sentences in the paragraph related to the topic sentence?
8. Have you clearly related all of the paragraphs in the paper to your thesis statement?
9. Does the paper use transition words and phrases?

Development

1. Does the paper have enough specific detail—examples, facts, reasons?
2. If sources are used, are they mentioned and either paraphrased or quoted?
3. Do the sentences make sense?

Focus/Purpose

1. Would the audience understand this paper?
2. Does the essay fulfill the assignment?

Style

1. Has someone else read the paper and commented on it?
2. Have you read the essay aloud to see if the sentences and paragraphs read smoothly, flow, and make sense?

Mechanics

1. Have you checked for grammar mistakes and corrected them?
2. Have you checked for spelling errors and corrected them?
3. Have you checked to be sure that all the sentences are correctly structured?
4. Have you checked to see if you have correctly punctuated sentences using coordinating and subordinating conjunctions?
5. Have you changed all errors marked by the paper's readers?
6. Have you run a clean copy of the essay and made all corrections?

“We know what to do; we just don’t do it.”

Ask yourself if you have fallen into the trap that the previous quotation describes. Only you can take the responsibility for revising your essay. This is the quotation to follow:

“Good writing is rewriting.”