



Request to Change Personal Identification Data

Please fill out this form completely and return it with required documentation via mail, fax, or in person to the Registrar's Office at the NSHE institution that you are currently attending. Documents not submitted in person must be accompanied by a copy of your government issued photo ID. Students of NSHE institutions are issued one student identification number to be used at all NSHE institutions. Limited personal information is shared by NSHE institutions in accordance with NSHE policies governing the security and privacy of student information. Updating personal identification data at one NSHE institution will result in it being changed at all NSHE institutions.

Name _____ DOB _____ NSHE-ID _____
Last First Middle

Signature _____ Date _____

Change of Name

To change your name we will need official documentation showing your correct name. This can include a valid Nevada driver's license, marriage certificate, divorce decree, or other court documentation.

Former Name _____
 New Name _____

This change of name is due to: <input type="checkbox"/> Incorrect Spelling <input type="checkbox"/> Legal Change of Name	Documentation Submitted: <input type="checkbox"/> Nevada Driver's License/ID # _____ <input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Divorce Decree <input type="checkbox"/> Birth Certificate (for corrections to name only)	<input type="checkbox"/> Military ID # _____ <input type="checkbox"/> Passport # _____ <input type="checkbox"/> Country _____ <input type="checkbox"/> Court Order
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Change of Social Security Number

To change your social security number we will need your social security card and a valid government-issued photo ID.

Social Security# _____

Change of Birthdate

To change your birthdate we will need official documentation showing your correct birthdate. This can include a valid state or federal government issued photo ID (i.e. military ID), birth certificate, or passport.

Birthdate _____	Documentation Submitted: <input type="checkbox"/> Military ID # _____ <input type="checkbox"/> Driver's License/ State Issued ID: State _____ # _____ <input type="checkbox"/> Other, Specify _____	<input type="checkbox"/> Passport # _____ <input type="checkbox"/> Country _____ <input type="checkbox"/> Birth Certificate
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Change of Gender

To change your gender we will need a valid driver's license or federal government issued ID.

Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Documentation Submitted: <input type="checkbox"/> Driver's License/State Issued ID # _____ <input type="checkbox"/> Federal government Issued ID # _____
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For Office Use Only

Reviewer _____ Institution _____ Date Processed _____

University of Nevada, Las Vegas
 Enrollment Services Ctr
 Student Svcs Complex Bldg. C
 Ph: (702) 895-3443
 Fax: (702) 895-1118
 registrar@unlv.edu

University of Nevada, Reno
 Office of Admissions & Records
 Ph: (775) 784-4700
 Fax: (775) 784-4283
 mynevada@unr.edu

Nevada State College
 Office of the Registrar
 Ph: (702) 992-2110
 Fax: (702) 992-2111
 nsc.registrar@nsc.edu

College of Southern Nevada
 Charleston
 (702) 651-5610
 Cheyenne
 (702) 651-4060
 Henderson
 (702) 651-3030

Great Basin College
 Office of Admissions & Records
 1500 College Pkwy
 Elko, NV 89801
 Ph: (775) 753-2102
 Fax: (775) 753-2311
 admissions@gbcnv.edu
 http://www.gbcnv.edu

Truckee Meadows Community College
 7000 Dandini Blvd
 Reno, NV 89512
 Ph: (775) 673-7111
 Fax: (775) 673-7028
 admissions@tmcc.edu

Western Nevada College
 Office of Admissions & Records
 Ph: (775) 445-3277
 Fax: (775) 445-3147
 http://wnc.edu/ar