

GREAT BASIN COLLEGE (GBC)
Institutional Advisory Council
1500 College Parkway
Elko, Nevada 89801
Thursday, November 17, 7:00 am (PST)
BERG HALL CONFERENCE ROOM

Video Conference from the Meeting Site to:

Great Basin College – Battle Mountain Center
835 N. 2nd St., GBC, BM3,
Battle Mountain, Nevada

Great Basin College – Winnemucca Center
5490 Kluncy Canyon Rd., GBC 124
Winnemucca, Nevada

Great Basin College – Ely Center
2115 Bobcat Dr., GBC 118
Ely, Nevada

Great Basin College
GBC, Wells, Nevada

Great Basin College – Pahrump Valley Center
551 E. Calvada Blvd., GBC PVC 124
Pahrump, Nevada

Great Basin College
GBC, Wendover HST-2, Wendover, Nevada

APPROVED MEETING MINUTES

The Great Basin College Institutional Advisory Council meeting was called to order at 7:05 a.m. by Chair Matt McCarty.

ROLL CALL 6/7 NO QUORUM

MEMBERS PRESENT:

Dr. Andrew Bath, Brianne Clark, Kent McAdoo, Matt McCarty, Will Moschetti, Dave Roden

MEMBERS ABSENT:

Hugh Collett, Laura DelRio, Vince Juaristi, Mark Kimball, Chris Melville, Don Miller, Jolene Supp

OTHERS PRESENT:

John Albrecht, Greg Brorby, Lisa Campbell, Mark Curtis, Robert Hannu, Heidi Johnston, Lynn Mahlberg, Cathy McAdoo, Al Parker, Tom Reagan, John Rice, Mardell Wilkins

1. **Public Comment** (*see foregoing notation regarding public comment*) **Information**
Chair Matt McCarty welcomed Regent-Elect Cathy McAdoo to the meeting.

2. **Approval of Minutes – Matt McCarty** **Information/Action**
GBC Institutional Advisory Council will review, recommend changes, and/or approve the minutes of the GBC IAC meeting on September 15, 2016. Tabled – no quorum.

3. President's Report – Dr. Mark Curtis

Information

GBC President Mark Curtis provided the GBC IAC with updates on college activities and answered questions.

President Curtis reported on the recent \$74,000 donation from Barrick for the Veteran Resource Center to pay for five internships in any program area. Barrick will pay the salary for the company that takes them on. Barrick has also taken out a \$30,000 full page ad in an annual military friendly colleges guide which is given to every discharged soldier. Barrick has also put an ad in a large military friendly employers guide. All of these things will allow us to provide service for those who have done so much for the country.

President Curtis reported that enrollments are at record levels for the 2nd year in a row. As of this fall GBC has an enrollment of 1933. Growth ideas are taking hold and we are doing well.

Board of Regents Chair Trachok, Chancellor White and Vice Chancellor Woodbeck were in Elko for input on the GBC presidential search.

The GBC electrical program was named a top finisher in the top 100 electrical programs in the country. Our Radiology lab has been completely remodeled to a state of the art facility thanks to funding from the Pennington Foundation.

On Wednesday GBC Founder Mark Chilton passed away. We will continue to think of him and his generosity and support for the college.

4. GBC Foundation Update – Greg Brorby

Information

Foundation Director Greg Brorby reported the Legacy Society dinner recognizing donors who have let us know that they are including GBC in their estate planning was well attended. He thanked those who attended and thanked Evergreen Flower Shop for donating the center pieces. Yesterday the online giving went live so now donors have to ability to donate online. The GBC Foundation Trustee meeting is today at 12:15 p.m.

5. Board of Regents' Community College Committee Update – Matt McCarty

Information

GBC IAC Chair Matt McCarty reported there have been no meetings of the NSHE Board of Regents' Community College Committee or IAC Chairs since our last meeting.

6. FOR POSSIBLE ACTION: Discussion of Dr. Curtis' retirement and succession options including Acting and Interim President and matters related thereto. – Matt McCarty

Information/Action

Matt McCarty reported Dr. Curtis has submitted his resignation and conversations and meetings have been had regarding the transition. NSHE representatives were here in Elko talking to various groups getting input and discussing the options of having an interim president or an

acting president. An acting president is appointed for a set period of time while a national search is held and cannot apply for the position. An interim president is appointed from 1 to 3 years and may be appointed as a permanent president with no search. General Council John Albrecht interjected that if someone is present at this meeting and would like to put their name in that we would need a signed waiver or they need to state for the record they did not get notice of the meeting and they waive that right. The main reason we don't discuss names is that if an employer finds out it becomes uncomfortable. It protects everyone from liable and gives potential candidates some confidentiality. John said if there is a person here he would get a waiver signed immediately following this meeting to file with the secretary. There were no questions about the difference between an acting president and an interim president. The meeting ten days ago in Elko with the NSHE staff indicated there would not be time to begin a national search immediately. Most people attending those meetings were disappointed to hear that a national search could not be conducted immediately. The reasons for the delay in a search is frankly not enough man power in the System office to do so. The System office is conducting a search for the DRI president, a search for Chancellor and preparing for the upcoming Legislative session. The incoming president would not know who his boss would be theoretically. Also a factor is the election of four new Regents last week. President Curtis is concerned that if you wait past July 1 to start the search then you would be stuck for another year. The System office could use the same search consultant that was used when President Curtis was hired. The consultant has also conducted the TMCC President Search and knows the System and GBC. The decision lies with the Board of Regents. The Board has to have six members on the president search committees. Andy Bath asked what the role of the IAC is in the search process. Matt McCarty said the IAC's role is to advise. We are bound by open meeting law with no real authority. There will be one or more IAC members on the search committee. There was a discussion on whether to have a special meeting to discuss attributes and characteristics that would be desired in a new president. Andrew Bath asked if they would give consideration to our recommendations given what happened with the State College issue. Kent McAdoo asked if a search cannot begin immediately, then when would it begin, and what the difference was between an acting and interim president. If there is a failed search the acting president could go longer than a year until a president is hired. An interim president is appointed from 1 to 3 years and may be appointed as a permanent president with no search. President Curtis reported that his recommendation would be if there is a delay in the search process to put Lynn Mahlberg in as acting president as she has done it before and it would be the easiest path. However a national search is what is needed. Kent McAdoo strongly agreed. Dr. Curtis provided information and timeline on his search from 2012. The letter to potential candidates went out on February 23 and by April 30th Dr. Curtis had been confirmed. There are qualified candidates out there who are ready for the right opportunity.

John Rice mentioned that the GBC Faculty Senate is in favor of a national search with the appointment of an acting president if necessary. Matt McCarty said he is comfortable going to the Regents to say what he's heard.

7. FOR POSSIBLE ACTION: Discussion of President candidate qualifications and matters related thereto. – Matt McCarty Information/Action

The GBC Faculty Senate has developed a list of attributes that they would like to see and President Curtis provided the attributes required in the 2012 search. The two lists could certainly be blended and put together in a matter of days. Dr. Rice said Faculty Senate had a special meeting prior to the visit and came up with a list of qualifications and attributes that were based on the prospectus from 2012 with additional qualities because of growth and direction that we were headed with state college. It is a comprehensive list. They also voted at their special meeting for a national search to begin immediately and provided all that to the Chancellor. Kent McAdoo asked who makes the final determination of the job description and desired qualifications. The search consultant will meet with various constituents to develop the required and desired qualifications and it is approved by the consensus of search committee. Kent McAdoo said the UNR search for the College of Agriculture Associate Dean of Extension had a list of requirements so long that it really reduced the applicant pool. Kent said by keeping the list of required skills short and the preferred qualifications list longer it will broaden the applicant pool.

8. FOR POSSIBLE ACTION: Discussion of joint meeting with GBC IAC, GBC Foundation, GBC SGA and GBC Faculty Senate and matters related thereto. – Matt McCarty Information/Action

Will Moshetti was offended that only 3 days was given for the meeting that was scheduled when the System staff came to Elko. There was not a quorum at that Joint meeting of the GBC IAC, GBC Foundation Trustees and the GBC SGA. The meeting had to be put together very quickly. Mark Curtis stated they did not communicate to him directly that they would be coming on November 7th. It was originally supposed to be November 14th. We had to jump through hoops and had half a day to prepare and get the agenda posted. The IAC discussed whether there was a need for another joint meeting of the SGA, Foundation Trustees, and IAC or just a special meeting of the IAC. Will Moschetti didn't think we would have a say in the process anyway. President Curtis recommended a separate meeting if the IAC if the IAC would be recommending anything.

9. FOR POSSIBLE ACTION: Consider recommending to the NSHE Chancellor one or more candidates for acting or interim President of Great Basin College and matters related thereto. – Matt McCarty Information/Action

The GBC staff has received signed waivers from Lynn Mahlberg, Tom Reagan and John Rice. Tom Reagan added that the reason he was mentioned was as a backfill in case Lynn Mahlberg was appointed as acting president. Dr. Rice added that people had approached him as well to see if he was interested. Tom Reagan said he would recommend Lynn as acting and expressed his willingness to step into an acting VP position. All three individuals would be willing to step and serve in whatever capacity as necessary.

10. Vice President Reports and Questions Information

The GBC Vice Presidents gave a verbal report and answered questions:

- A. Academic Affairs/Student Affairs – *Lynn Mahlberg* reported an increase of 100 FTE this fall. GBC will host a Career Fair today at the HTC 137. She is planning a trip to Tonopah to meet with the superintendents and rural development people. The Regents Scholar Award deadline was yesterday. The Regents Advisor Award nominee from GBC will be Chris Marshall. Heidi Johnston is sitting in for Dean Amber Donnelly. Heidi had a visit from state board of nursing and received an exemplary mark. There are several advisory boards that have meet in the past two weeks. Tom Reagan has been busy on the dual credit. Teacher Education Alternative licensure has been approved. The change allows us to better recruit and we can take the lead on federal and state reporting. We have 100 people in the alternative route pipeline.
- B. Business Affairs – no report.

11. Member Report

Information

Each committee member will be given an opportunity to provide a verbal report.

- A. Ely – *Dr. Andrew Bath* - no report.
- B. Elko – *Brianne Clark* - Matt McCarty asked Brianne to work on a Battle Mountain candidate with Native American connections for membership to the IAC. We need to submit to the Board Chair any new members for approval. The recommendations are submitted by the President.
- C. Elko – *Dr. Hugh Collett* - no report.
- D. Battle Mountain – no report.
- E. Wells – *Laura DelRio* - no report.
- F. Washington DC – *Vince Juaristi* - no report.
- G. Pahump – Al Parker advised the IAC that Mark Kimball relocated. Al has worked closely with Mark Kimball over the years and would be interested in serving on the committee.
- H. Elko - *Kent McAdoo* – no report.
- I. Elko - *Matt McCarty* – Matt reported the Chamber GAC will be very busy with the upcoming Legislative session. If there are any specific bill request items that you want them to track then let them know. They will collaborate the center chambers, too. The Sage Commission has wrapped up and the final meeting will be in December. Matt reported he sits on the Chancellor Search Committee. Chancellor White says he is leaving July 1st.
- J. Wendover - *Chris Melville* – no report.
- K. Elko - *Don Miller* – no report.
- L. Elko - *Will Moschetti* – Will reported the dictionaries are almost all delivered. Will mentioned that Dr. Collett is putting together his muses on education and there is a lot about the history of GBC. He recommended that everyone should read it. Will added that for the GBC president search qualifications he would rather they be broad rather than overly specific and he would have preferred the search begin the day after President Curtis submitted his resignation. Will then thanked Dr. Curtis for his leadership and dedication.
- M. Winnemucca - *Dave Roden* - planning for the spring semester has already begun and all the rooms are full.
- N. Wells - *Jolene Supp* – no report.

12. New Business

Information

The next GBC IAC meeting is scheduled for January 19, 2017.

13. Public Comment *(see foregoing notation regarding public comment)*

Information

Cathy McAdoo, Regent Elect, introduced herself. She is looking forward of serving on the Board of Regents on behalf of GBC and the entire system. She feels the GBC staff came through with a “can do” attitude to get people in for the meeting with such short notice. She contacted Chair Trachok to notify him that she wants to serve on the hiring committee for the GBC President Search. Finally, Mrs. McAdoo emphasized that if you don’t submit their thoughts and requests like Faculty Senate did, even if you think it won’t be heard, then it won’t be if you don’t submit it. She will be attending as many meetings as she can. Matt McCarty said she is welcome any time.

14. Adjourn

Information

The meeting was adjourned by chair Matt McCarty at 8:45 a.m.