

**GREAT BASIN COLLEGE**  
**Institutional Advisory Council**  
**1500 College Parkway**  
**Elko, Nevada 89801**  
**Thursday, February 20, 2025 7:00 am (PST)**

**MEETING MINUTES (Approved on 5/8/25)**

**Call to Order and Roll Call:** – *John Tierney*

John Tierney called the meeting to order at 7:00 am. He asked that roll call be taken.

**Roll Call**

**GBC IAC Members Present:** Billie Crapo, Caroline McIntosh, Dave Roden, Stacy Smith, Tim Sutton, John Tierney, Adam Young, Michelle Hammond (came in late)

**GBC IAC Members Absent:** Terri Clark, Barbara Gallagher

**GBC and NSHE Staff Present:** Kiah Beverly, Natalie Brown, Amber Donnelly, Mardell Dorsa, Mary Doucette, Karl Stevens, Becky Coleman, David Stoddard, Leslie Maple, Gail Rappa, Christopher Salute, Staci Warnert

**Superintendents:** Joseph Gent (Nye Co.); Adam Young (White Pine Co.)

**Public Comment:** There was no public comment.

**Introduction of New Members:** The new members were introduced. The new members are Tim Sutton representing Nye County and Adam Young representing White Pine County.

**Approval of Minutes:** Dave Roden made a motion to approve the minutes of the GBC IAC meeting on November 26, 2024. Stacy Smith seconded the motion. The motion was unanimously approved.

**Written Reports:** President Donnelly reported there are so many different things happening across the campuses that we would be here for hours reporting verbally. Therefore, she has instructed the Deans/Directors to submit written reports to send out prior to the meeting and then entertain any questions or clarifications that the IAC would have.

John Tierney asked about the grant SB 176. Sarah Negrete said it is the Behavior Health and Wellness grant and there are still a lot of hoops to still get through. Sarah met with the Senator who is sponsoring the bill. We would be sharing the funds to support the licensing field person.

Dave Stoddard talked about the machine shop students in Pahrump placing #15 out of 60 in a national competition.

Staci Warnert reported on the biggest challenge for the Nursing program is to find qualified nursing faculty for all our sites.

**President's Report:** President Donnelly began her report talking about the GBC IAC Biannual Report that was submitted to the Board of Regents. GBC's report is a shining example of what the report should look like, and she appreciates the efforts of all the people who helped put it together. John Tierney and President Donnelly will be presenting the report at the next Board of Regents meeting.

President Donnelly reiterated what Staci said earlier that one of GBC's biggest challenges is faculty recruitment and retention, not just in the Health Sciences area, but in the CTE areas, as well as in the Executive administration area. So, any feedback or suggestions from the IAC will be appreciated.

President Donnelly said that a highlight is GBC's enrollment has increased almost 17%. It is fantastic for GBC, but it also means our faculty are teaching more and taking on larger loads.

President Donnelly touched upon the Governor's budget recommendation. It ended up not being correct, so they are trying to correct that. We really want the new funding implemented as it would mean roughly an extra \$2.5 million. There was no GBC capital projects funded. We already had the money for the Berg Hall renovation to update the HVAC system and remodel the bathrooms. That will be an 8–10-week project that will begin in May and cost approximately \$1.5 million.

President Donnelly reported we have hired a search firm to recruit for the VP for Finance & Operations and the VP for Student Affairs.

President Donnelly reported that we have recommended that Caroline McIntosh be honored by bestowing an Honorary Baccalaureate degree at the GBC Commencement this year. The Board of Regents must approve the recommendation.

**Student and Academic Affairs Update:** Sarah Negrete reported on the 17% growth in the Fall. So far for Spring enrollment, we are seeing a 6.6% growth in our FTE from last Spring. Sarah reported there are two legislative events we are attending. March 24 is the Rural Days at the Legislature, and we will be taking staff and students to attend. April 9 is the Workforce Development Day at the Legislature.

**Foundation Update:** Leslie Maple reported GBC is the charity partner for the Women Empowering Women event on March 7<sup>th</sup>. This aligns with Women's History Month and International Women's Day. GBC is currently accepting raffle items and donations for this event.

Leslie reported the Foundation is currently in the process of implementing a new donor CRM system as the current system is outdated.

Leslie talked about the Stan Popeck CTE Barbeque on May 1, the Beats and Bites events from May to September, and the GBC Golf Tournament on August 2.

**Superintendent's Report:** Joseph Gent, Nye County Superintendent, said he is a proponent of Community Colleges having himself gone that route after first trying University after High School and having to come home after a year to enroll in Community College. Every chance he gets he talks about the relationship with GBC and what GBC has to offer.

Adam Young, White Pine County Superintendent, reported that K-12 is still trying to understand the Governor's revised budget. The focus is on education equity and funding K-12. WPSD is grateful to Shemayne Pitt for doing a great job with the Diesel and Electrical programs and the dual and concurrent enrollment programs.

**IAC Member Reports:** John Tierney reported that the We the People took 1<sup>st</sup> place in state and Reno High School is going to the nationals. He reported the Nevada State Teacher Early Education Conference is in jeopardy. The funding has been taken away.

Billie Crapo reported the Elko chamber has 700 members. The Downtown Business Association has dissolved, and the Elko Chamber of Commerce is taking over their funds and events. April 15 is the membership luncheon at the Western Folklife Center. The Business Advancement Committee is chaired by GBC's own Leslie Maple.

Caroline McIntosh said she was overwhelmed and very thankful for the honorary degree nomination. She thanked everyone who planned and who attending the GBC Townhalls. They were well attended. Ely has planned a meet and greet on Monday for the new Dean, David Stoddard.

Michelle Hammond reported on the Silver State Grant Conference that she attended in Reno. She made some great connections there.

Tim Sutton reported he has been in Nye County for about seventeen years. He came right out of college to work for a local judge. Then he opened a private practice doing family law. Then the former district attorney asked him if wanted to work at the civil department, so he did. And finally, the county manager approached Tim and said that he was about to retire and would Tim be interested in the County Manager's position. So, he was the County Manager for about seven years. Tim has also served on the Nye County School District Board of Trustees and that was an experience that led him to wanting to be involved with the GBC IAC.

**Assistant to the Vice Chancellor for Workforce Development & Community Colleges:** Natalie Brown thanked President Donnelly for all of the hard work and everything that is going on at GBC. The NSHE Workforce Committee, which is a subcommittee of the board, met yesterday. We are now off cycle from the regular Board of Regent meetings and meeting more regularly. So yesterday, we did review our plans for this coming year, which includes a lot of overhauls on credit for prior learning, including revising and reviewing our policies related to that which will be a lot more beneficial, I'd say, to our technical programs returning adults and anyone who has some form of education or learning outside of our traditional higher education classrooms. How we can value those credits and help these learners start from where they are and not necessarily start over. We also have our March Board of Regents meeting coming up that you heard about with the IAC presentations. On March 7, the Chancellor and our director of government affairs will be providing an update on the federal higher education landscape, as well as an 25-27 governor's recommended budget and legislative update. The Chancellor Search process is underway.

**New Business:** No new business.

**Public Comment:** No public comment.

**Meeting was adjourned by Chair John Tierney at 8:03 am.**

**Great Basin College**  
 Institutional Advisory Report  
 February 2025

Dr. Mary Doucette, Dean of Arts & Sciences

Areas of Report	Information / Challenges
Arts and Sciences   Accreditation Liaison Officer	<p>Accreditation Updates</p> <ul style="list-style-type: none"> <li>● Ad-hoc report is almost near completion to be submitted to NWCCU six weeks prior to the site visit scheduled for April 10, 2025. Once the schedule is available and if the NWCCU evaluators want to meet with the advisory board, Mary Doucette will reach out to schedule this.</li> <li>● Mission Fulfillment Report 2023-24  <a href="https://www.gbcnv.edu/IR/docs/2023_2024_final_gbc_mission_fulfillment_report.pdf">https://www.gbcnv.edu/IR/docs/2023_2024_final_gbc_mission_fulfillment_report.pdf</a></li> <li>● Peer Institutions Data  <a href="https://www.gbcnv.edu/IR/student_success_dashboard.html">https://www.gbcnv.edu/IR/student_success_dashboard.html</a></li> <li>● Held an inservice for accreditation updates for faculty and staff on January 23, 2025. These sessions were well attended.</li> </ul> <p>School of Arts and Sciences</p> <ul style="list-style-type: none"> <li>● The new Geology Technician skills certificate has started. We received a grant from GOED to help implement this. There are 24 students enrolled.</li> <li>● Math Kangaroo is a collaboration of GBC math faculty and middle school instructors to help students compete in a national competition. There are 155 students enrolled this year. This was started last year with a First Generation Network grant. The grant ran out in December of 2024, so this may be the last year of this program collaboration to help students in the community improve math skills prior to college.</li> <li>● The paraprofessional skills certificate was implemented last year with a NDE grant and has 18 completers. This certificate was for existing paraprofessionals or teaching assistants to gain skills to help them be successful in the classroom. The grant funding has ended and we are hoping to continue this skill certificate depending on enrollment. The scholarships end with the grants.</li> <li>● The ECE skills certificates 1-4 implemented in Fall of 2023 has a total of 31 completers so far and 23 more will complete at the end of Spring of 2025. This was started by a grant from DETR. The grant is finished in June of 2025. We are hoping to continue these skill certificates depending on enrollment, but the scholarships end with the grant.</li> <li>● Now offering Gifted and Talented courses for the NDOE license endorsement due to a school district request. GBC is the only institution offering these at this time.</li> <li>● Now offering SEAD (Social Emotional Academic Development) courses for the NDOE license endorsement. Submitted the updated curriculum and changes to the Associate of Science pathway for Engineering and Physical Science for a 2+2 pathway. A collaboration of NSHE faculty and</li> </ul>

	<p>institutions received a NSF EPACT Red Grant for the creation of 2+2 pathways for community colleges to the universities for engineering. This grant allowed for the creation of 200 level courses to be taught by community college faculty for all students. This will start in fall of 2025.</p> <p>Request for advisory board input for planning:</p> <ul style="list-style-type: none"> <li>Working on a Technical Writing Skills Certificate (15 credits) from previous requests and looking for workplace needs, support, and/or comments.</li> </ul>
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Dr. Staci Warnert, Dean of Health Sciences and Behavioral Health

Areas of Report	Information / Challenges
Health Sciences and Behavioral Health	<ul style="list-style-type: none"> <li>The new Cardio-Respiratory Care Science program has launched with its first cohort Spring 2025. There are 4 students currently in the program, but we expect the program to grow over time. The program will move to a fall start, accepting it's second cohort Fall 2025.</li> <li>The FIPSE Grant to offer CNA and MAPE education to Native American Tribal communities is underway. The Health Science Dean and Directors for the CNA and MAPE program met with tribal leaders of the Duck Valley Shopai tribe earlier this month. There is a continued challenge related to the rural nature of the tribal communities and space constraints.</li> <li>Looking into the creation of additional programs for students including a vascular/echocardiography sonography program pathway and telehealth communications skills certificates.</li> <li>Current challenges include recruitment of full-time faculty. In Elko, we are currently searching for two full-time nursing instructors, one paramedic instructor, and a joint partnership position with NNRH for a nursing lab manager/ NNRH nurse educator.</li> </ul>

Gail Rappa, Director of Continuing Education and Community Outreach

Areas of Report	Information / Challenges
Continuing Education	<ul style="list-style-type: none"> <li>CDL's first cohort of 2025 just completed class, the next group starts on February 18th. To date we still have a 100% pass rate</li> <li>2025 Enrollment increase in GBC Fitness Center from Spring 2024: classes up 167%, FC Memberships up 147%</li> <li>NEW In-person CE classes: <ul style="list-style-type: none"> <li>Basic Computer Skills: For Work &amp; Everyday Use, Elko</li> <li>Basic Photography, Winnemucca</li> <li>Ceramics: Date Night Wheel Throwing, Elko</li> <li>Cookie Decorating: Valentines, Ely</li> <li>Horsemanship 102, 2/22/25, Pahrump</li> <li>Introduction to Lampwork Glass Bead Making, Elko</li> <li>Kickboxing and Boxing, Elko</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Music and Movement for Toddlers, Elko</li> <li>○ Navigating Technology for Beginners, Pahrump</li> <li>○ Pickleball for Beginners, Elko</li> <li>○ Power Yoga, Elko</li> <li>○ Volleyball Clinic, Elko</li> <li>● <i>Argentum</i> Deadline February 14, 2025. Theme: IGNITE! (<i>Argentum</i> is GBC's Art &amp; Literary Annual Magazine)</li> </ul>
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Dr. Karl Stevens, Dean of Business, Computer Technologies, and Online Education

Areas of Report	Information / Challenges
Business and Computer Technologies Academic Departments, Online Education Support	<ul style="list-style-type: none"> <li>● Business: 18 students in the Second Chance Pell Grant inmate education program at Lovelock Correctional Center completed degrees or certificates in business in May 2024. Two with AAS Business degrees, 16 with certificates, and two also earning AAS in General Studies. 23 are projected to graduate in May 2025.</li> <li>● Computer Technologies: Current degrees in Computer Technologies are being deactivated starting Fall 2025, due to low yield. However, a certificate in Artificial Intelligence is being proposed.</li> <li>● Online Education: USDA grant is funding the transition of IAV rooms from PolyCom to Zoom-based technology. This is less expensive to maintain and offers enhanced classroom capabilities.</li> <li>● Veterans Resource Center: A plan is in place to provide academic advising within the VRC. This will improve timely service to students and ensure that all relevant aspects of compliance are met.</li> </ul>

Dr. David Stoddard, Dean of Industrial Technology and Workforce Development

Areas of Report	Information / Challenges
Career and Technical Education, Workforce Contract Training	<ul style="list-style-type: none"> <li>● GBC/NORCAT MST opened on January 6th - we now have people in place and are setting up trainings. Held first train the trainer week of February 3rd <ul style="list-style-type: none"> <li>○ Presenting the opportunities to NVMA at their March meeting</li> <li>○ Open House/Ribbon Cutting being planned for the week of Elko mining expo</li> </ul> </li> <li>● Exploration of new programs and program expansion <ul style="list-style-type: none"> <li>○ Expansion of Diesel program to Winnemucca location in partnership with the HS</li> <li>○ Expansion of Diesel program to include a night program in Elko</li> <li>○ Alternative schedule in Electrical and Instrumentation to be a hybrid model in Winnemucca this fall</li> <li>○ MET/MINE Skills certificate expansion to anyone, not just HS students - grown in spring semester to 22 students up from the first cohort of 2 students</li> </ul> </li> <li>● Machining students in Pahrump finished in the top 16 of 60 teams in Project MFG Competition- Qualified for regional semi-final that will air on YouTube "Clash of the Trades"</li> <li>● SkillsUSA competitions beginning - State competition is in Reno -</li> </ul>

	<ul style="list-style-type: none"> <li>National Qualifiers will compete in Atlanta end of June</li> <li>Industrial Technology Experience Nights</li> </ul>
Student and Academic Affairs - Sarah Negrete	
Areas of Report	Information / Challenges
Academic and Student Affairs	<ul style="list-style-type: none"> <li>Spring enrollment FTE up 6.8% from last spring with late-start classes starting March 31st</li> <li>SB165→ ~\$1.7 million to support a <i>behavioral health and wellness practitioner</i> program leading to a license to practice behavioral health</li> <li>Housing 75% full</li> <li>GBC (and WNC) Day on the Hill → March 24th</li> </ul>
Foundation and Communications - Leslie Maple	
Foundation	<ul style="list-style-type: none"> <li>GBCF chosen as charity partner for the Women Empowering Women event being held in Elko on <b>Mar 7, 2025</b> - accepting donations and raffle items</li> <li>Implementation of new Donor CRM by <b>Jun 30, 2025</b></li> <li>Assisting CTE with BBQ fundraiser for the Stan Popeck Memorial Scholarship <b>May 1, 2025</b></li> <li>Beats and Bites scheduled- accepting sponsorships and raffle donations</li> <li>Annual Golf Classic scheduled August 2 - accepting sponsorships</li> </ul>
Communications	<ul style="list-style-type: none"> <li>Open position for part time graphic designer</li> <li>Enrollment Digital Ad Performance 2023 vs 2024 <ul style="list-style-type: none"> <li>283.4% increase in link clicks (66,210)</li> <li>477.6% increase in impressions (11,493,306)</li> <li>Top performing creative: General GBC, Online Programs</li> <li>Increased spend by 256% from 2023 (\$29,626)</li> </ul> </li> <li>Launch of Summer and Fall enrollment campaigns- <b>Apr 7, 2025 - Aug 30, 2025</b></li> <li>GBC-NORCAT MST LinkedIn and Socials Launched <ul style="list-style-type: none"> <li>Managed by NORCAT</li> <li>Please follow and be sure to tag when sharing MST related content</li> </ul> </li> </ul>



# Institutional Advisory Council Activities

BIENNIAL REPORT

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*March 2023 to December 2024*



# Institutional Advisory Council Activities Biennial Report

## **GBC IAC Committee Vision Statement**

*The Institutional Advisory Council advocates for rural higher education, community engagement, and industry partnerships throughout Greater Nevada, advising the GBC President and staff to expand support, enhance student opportunities, and serve the community's educational and cultural needs.*

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## **Executive Summary**

In 2023 and 2024, the Great Basin College (GBC) Institutional Advisory Council (IAC) played a pivotal role in shaping the college's strategic direction, particularly in expanding programs, securing funding, and addressing regional workforce needs. The members of the IAC comprising local industry leaders, educators, and community representatives served as crucial advisors and advocates for GBC, contributing valuable insights into the development of academic programs and initiatives.

The IAC's role included reviewing and approving key decisions such as the launch of new programs, the expansion of existing ones, and the allocation of funds. Members provided feedback on the alignment of GBC's offerings with workforce demands, ensuring that the college's programs were responsive to the needs of local industries and students. Their input was instrumental in the approval of programs like the dual enrollment certificates in mining, geology, metallurgy, and the expansion of medical assisting, phlebotomy, and CNA programs.

IAC members also supported the college's efforts to strengthen partnerships with local school districts and industries, advocating for greater collaboration to enhance dual enrollment and career and technical education (CTE) programs. Through their connections and expertise, council members helped secure significant funding from both public and private sources, including multi-million dollar grants for workforce development, healthcare education, and the creation of new facilities such as the Innovation and Technology Center.



# Institutional Advisory Council Activities Biennial Report

## Executive Summary (Continued)

The IAC provided guidance on key community issues as well, emphasizing the importance of diversity, equity, and inclusion in GBC's programs and initiatives. Members also played an active role in advocating for legislative support, ensuring that GBC received necessary resources to address workforce shortages, particularly in fields like nursing, diesel mechanics, and solar installation.

Council members were instrumental in overseeing the leadership transition at GBC, supporting President Joyce Helens' retirement and the smooth transition to Interim President Dr. Amber Donnelly. Their collective expertise and guidance were crucial in ensuring the college's continued success and in addressing challenges such as faculty recruitment, regional housing, broadband, and childcare issues.

Overall, the IAC members provided invaluable leadership and strategic direction, helping GBC grow and adapt to the evolving educational and workforce needs of the region. Their involvement ensured that GBC remained a vital resource for both students and local industries, with a continued focus on community engagement, program expansion, and workforce development.





# Institutional Advisory Council Activities Biennial Report

## Committee Members



### **John Tierney (Elko) - Chair**

After teaching high school in California's East Bay for six years, John moved to Elko, Nevada, in 1989 and spent 28 years teaching middle school history and civics. He was named Nevada State Teacher of the Year in 2016 and California Casualty Teacher of Excellence in 2017. As an NEA Global Fellow, he traveled to China and earned a master's in Instructional Design Theory from American Intercontinental University in 2004. He also attended summer sessions at Harvard University and was named an Annenberg Fellow in 2007. For 14 years, he facilitated graduate education courses for PBS TeacherLine. After retiring in 2017, he helped establish the Nevada Superintendents Teacher Advisory Cabinet and a statewide network of Nevada State Teachers of the Year. He joined the IAC in 2018, became council chair in 2019, and continues to serve in that role.



### **Terri Clark (Elko)**

Terri Clark is the director of medical group services for Northeastern Nevada Regional Hospital and previously served as its director of growth and outreach for five years. With over 30 years of leadership experience in healthcare and education, she has spearheaded initiatives like the Miles for Smiles dental program and the Telehealth Mental Health Counseling Initiative, both recognized for their impact. In 2023, Clark received Lifepoint Health's national Mercy Award for her compassionate service. Prior to her work in the healthcare sector, Terri founded the Communities in Schools (CIS) program in Northeastern Nevada and later served as its national vice president of Field Operations. Deeply committed to rural Nevada, she serves on multiple nonprofit boards including, the Flight Alliance of NE Nevada and the Sunrise Rotary Club.



### **Caroline McIntosh (Ely)**

Caroline McIntosh serves as a rural business development advisor with the Nevada Small Business Development Center in Ely. She is a White Pine County native and retired Nevada educator with a diverse career in K-12 education, serving as a teacher and principal at Mt. High School at Ely State Prison—Nevada's only maximum-security institution—assistant superintendent of the White Pine County School District, superintendent of the Lyon County School District, and head of school at Nevada Virtual Academy. Passionate about economic development and education, she remains active as a community volunteer and board member.



# Institutional Advisory Council Activities Biennial Report

## Committee Members (Continued)



### **Barbara Gallagher Kidwell (Elko)**

Barbara Gallagher-Kidwell began her legal career in San Francisco where she represented the Kellogg Corporation and numerous businesses in international disputes. In 1994, she returned to Nevada and joined former Judge Thomas Stringfield's law firm in Elko. She has since represented clients in both state and federal courts, including the Nevada Supreme Court. In 2008, she established her own law office before joining Kidwell & Gallagher, Ltd. in 2010, where she practices personal injury, criminal, and family law. A member of the American Association of Justice and the Nevada Justice Association, she has been highly rated for legal ability and ethics by Martindale-Hubbell. Named a "Top Lawyer in Nevada" by The Legal Network in 2013, she was also the first woman admitted to Elko's Rotary Club International. Dedicated to ensuring access to justice, she devotes significant time to pro bono work for the underserved.



### **Billie Crapo (Elko)**

Billie Crapo was appointed CEO of the Elko Area Chamber in 2016 after serving in multiple roles, including membership director and event and sales director. With over twelve years of experience, she leads a small staff and collaborates with the board of directors to develop long-term strategies for the area's largest business organization. She oversees finances, government relations, education, and member services, dedicating her career to fostering community pride and economic growth. Passionate about her community, Billie serves on the boards of Friends for Life, the Elko Convention and Visitor Authority Marketing Committee, the Government Affairs Committee, and the Elko Lions Club, while also volunteering for various nonprofits.



# Institutional Advisory Council Activities Biennial Report

## Committee Members (Continued)



### **Stacy Smith (Pahrump)**

Stacy Smith has served as the CEO of Nye Communities Coalition (NyECC) since 2003, expanding it from a substance abuse prevention initiative to a multi-division nonprofit organization addressing wellness, economic development, food security, transportation, and workforce training. Under her leadership, NyECC has secured multi-millions in grant funding to serve multiple rural frontier counties. A licensed alcohol and drug abuse counselor and supervisor, Stacy serves on multiple boards including the Southern Regional Behavioral Health Policy Board, Desert View Hospital, and the Nevada Statewide Coalition Partnership. Her contributions have earned her numerous awards, including the Nevada Hero of the Day (2020) and the Butch Harper Act of Kindness Award (2017).



### **Dave Roden (Winnemucca)**

Dave Roden is a retired financial services professional who held management roles with Bank of America, and U.S. Bank. A dedicated community advocate, he has served on various boards supporting economic development and education, including the Humboldt County Library Board, the Rural Nevada Development Corporation, and the Tri-County Development Authority. A long-time supporter of Great Basin College, Dave joined the GBC Foundation Board of Trustees in 1994. Since then, he has expanded his service to the GBC Institutional Advisory Council (IAC), offering valuable insights into the needs of Winnemucca and its surrounding communities.



### **Michelle Hammond-Allen (Winnemucca)**

Michelle, a fifth-generation rural Nevadan, lives in Winnemucca. She holds dual B.A. degrees in Natural Resources and Social Sciences from Great Basin College, a master's in Agriculture from Colorado State University, and is a NSHE Board of Regents Scholar. In 2022, Michelle began her economic development role with Humboldt County and the City of Winnemucca and serves as director of the Nevada 95-80 Regional Development Authority. With a background in marketing, special events, public land policy, and resource management, she also has extensive experience in the nonprofit sector, including grant management, administration, and fundraising. Michelle has served on the Winnemucca Domestic Violence Services Board since 2007 and is a proud Rotarian.



# Institutional Advisory Council Activities Biennial Report

## **GBC IAC Meeting Summaries 2023-2024**

### March 16, 2023

During the March meeting, the Great Basin College Institutional Advisory Council (IAC) approved the minutes from the November 2022 meeting and celebrated the college's Hispanic student enrollment reaching 25%. The council approved several new programs, including dual enrollment certificates in mining, geology, and metallurgy, as well as an instrumentation program in Winnemucca to support Lithium Nevada. Additionally, they expanded medical assisting, phlebotomy, and CNA programs with grant funding. Fundraising efforts for the remodeling of the former National Guard Armory into a Mining Center were initiated, and the council recommended strengthening partnerships with local school districts to enhance dual enrollment and career and technical education (CTE) programs. They also emphasized aligning GBC's programs with workforce needs and discussed regional issues such as housing, broadband, and childcare in White Pine County. A new Teachers Conference was scheduled for September 2023, with a stipend for participants.

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### May 18, 2023

In the May meeting, the council approved the minutes from the March meeting and re-elected John Tierney as Chair and Dave Roden as Vice-Chair for the 2023-2024 term. They also approved the meeting dates for the upcoming year. A major focus was the continued expansion of workforce development programs, with approval for the continued success of the Medical Assisting/Phlebotomy/EKG program, which had gained popularity. The council discussed the hiring of a new instructor for the Business department and highlighted GBC's efforts to apply for grants to fund new skill certificate programs in Early Childhood Development. Dual enrollment programs were a key priority, with funding being sought to further expand them in collaboration with local school districts. The council also supported grant applications for various workforce development programs, including early childhood development and medical assisting.



# Institutional Advisory Council Activities Biennial Report

## **GBC IAC Meeting Summaries 2023-2024 (Continued)**

### September 21, 2023

During the September meeting, the IAC approved the minutes from the May meeting and discussed several significant program launches and expansions. The council highlighted the upcoming launch of the respiratory therapy program in Fall 2024, supported by \$2 million in funding, as well as plans for new simulation pods and an emergency dispatching certificate program. The restart of the diesel program in Ely after a two-year hiatus was also discussed, along with partnerships with Tesla, Southwest Gas, and Empire Cat for training. Additionally, the council approved \$442,000 in new funding for the Winnemucca Instrumentation Technology program. The meeting also focused on securing grant funding, including \$400,000 from Good Jobs Northern Nevada for library testing pods and \$500,000 for workforce development initiatives. The council emphasized addressing labor force shortages in critical fields like nursing and diesel mechanics in rural areas, and they advocated for workforce investments through legislative initiatives.

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### November 16, 2023

The November meeting began with the approval of the minutes from the September meeting. The council discussed a range of program expansions, including the restart of the diesel program in Ely and the launch of new programs funded by grants, such as the Paraprofessional Certificate program. The council also focused on strengthening dual enrollment initiatives, with \$154,500 awarded to students and new outreach strategies to boost participation. They approved a new Bachelor of Science in Diagnostic Medical Sonography program, and nursing programs in Elko, Ely, and Pahrump were expanded using \$500,000 from SB 375. The council also supported grant applications for various initiatives, including a \$293,000 DETR grant for the Paraprofessional Certificate program and a \$356,000 Teach Nevada scholarship. Workforce and industry collaborations were a key focus, with efforts to address shortages in solar installation, diesel mechanics, and nursing, particularly in rural areas. The council also noted the challenges of faculty recruitment and emphasized diversity and inclusion efforts, including a 38% Hispanic enrollment in GBC's nursing programs.



# Institutional Advisory Council Activities Biennial Report

## **GBC IAC Meeting Summaries 2023-2024 (Continued)**

### February 15, 2024

The council deferred approval of the minutes from the November meeting to the next meeting, but continued to focus on expanding programs and securing funding. Key highlights included the planned expansion of the Medical Assisting, Phlebotomy, and EKG program to Winnemucca and Pahrump in Fall 2024, as well as the utilization of SB 375 funding to hire additional nursing faculty and support pre-nursing students in Pahrump. The council also discussed new grant-funded skill certificates in Early Childhood, Dispatch, Technical Writing, Computer Science, Data Science, and Geology Technician. Workforce development remained a priority, with the council highlighting ongoing efforts to support the Mining Center of Excellence. The meeting also touched on leadership changes, with President Joyce Helens introducing Dr. Amber Donnelly as her successor, ensuring a smooth leadership transition. The council's advocacy for increased funding for higher education and workforce training was also emphasized.

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### April 11, 2024

In the April meeting, the council approved the minutes from both the November and February meetings. They also reviewed the meeting schedule for 2024-2025, setting new dates and continuing leadership under John Tierney and Dave Roden. The council discussed several new certificate programs, including Life in the 21st Century, Introduction to Information Systems, and Personal Finance. The Medical Assisting Program's expansion to Pahrump was also highlighted, with the first cohort set to graduate in May 2024. The council approved fundraising efforts by nursing students, who raised significant amounts in Elko and Winnemucca, and they continued to focus on aligning GBC's workforce development programs with diversity, equity, and inclusion initiatives. Community engagement was also a key topic, with plans for upcoming career fairs, a golf tournament, and other events to strengthen ties with the local community. The meeting also highlighted strategic updates, including improvements to classrooms, conference rooms, and the library, with plans to transform the library into an Innovation and Technology Center.



# Institutional Advisory Council Activities Biennial Report

## **GBC IAC Meeting Summaries 2023-2024 (Continued)**

### September 19, 2024

The council began the September meeting by approving the minutes from the previous meeting and updating the meeting schedule for 2024-2025. A significant focus was placed on program expansions, including the Medical Assisting, Phlebotomy, and EKG program, as well as the launch of the new Innovation and Technology Center. The council also highlighted progress toward accreditation for the Respiratory Therapy Program and discussed new grant-funded initiatives to expand medical assisting and CNA programs for Native American populations. They continued efforts to integrate flexible scheduling options into CTE programs, ensuring more accessibility for students. Grant funding was a major topic, with GBC securing around \$8 million since July 2024, including \$900,000 for mining skills programs. The council also celebrated community outreach efforts, including successful events like the Golf Classic and Beats and Bites food truck series, and discussed plans for upcoming events such as mask-making workshops and alumni gatherings. Interim President Amber Donnelly outlined her vision for GBC, emphasizing collaboration and innovation, and the council continued to focus on enrollment and retention strategies, with a notable 16.5% increase in enrollment for Fall 2024.

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## **2023-2025 Board Membership updates of the GBC Institutional Advisory Board**

### **Newly Appointed Member**

Michelle Hammond-Allen

*2 Open Board Positions*