

NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE (GBC)
Institutional Advisory Council
1500 College Parkway
Elko, Nevada 89801
Thursday, January 21, 2016, 7:00 am (PST)**

Video Conference from the Meeting Site to:

Great Basin College
1500 College Parkway, Berg Hall Conference Room
Elko, Nevada 89801

Great Basin College – Pahrump Valley Center
551 E. Calvada Blvd., GBC PVC 124
Pahrump, Nevada

Great Basin College – Battle Mountain Center
835 N. 2nd St., GBC, BM3,
Battle Mountain, Nevada

Great Basin College – Winnemucca Center
5490 Kluncy Canyon Rd., GBC 115
Winnemucca, Nevada

Great Basin College – Ely Center
2115 Bobcat Dr., GBC 118
Ely, Nevada

Great Basin College
GBC, Wells, Nevada

Great Basin College
GBC, Wendover HST-2, Wendover, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

APPROVED MEETING MINUTES

The Great Basin College Institutional Advisory Council was called to order at 7:05 a.m. by Chair Matt McCarty

ROLL CALL

Present:

Andrew Bath
Brienne Clark
Susan Davis
Vince Juaristi (teleconference)
Mark Kimball
Kent McAdoo
Matt McCarty
Don Miller
Chris Melville
Will Moschetti

Dave Roden

Jolene Supp

Absent:

Laura Del Rio
Hugh Collett

Staff Present:

Robert Hannu
Lynn Mahlberg
Greg Brorby
Mardell Wilkins

Amber Donnelly

Sonja Sibert

Mike McFarlane

Diane Wrightman

Lisa Campbell

Jill Chambliss

Veronica Nelson

Mark Curtis (attending from Pahrump)

1. **Public Comment** (*see foregoing notation regarding public comment*) **Information**
None.

2. **Approval of Minutes – Matt McCarty** **Information/Action**

GBC Institutional Advisory Council will review, recommend changes, and/or approve the minutes of the GBC IAC meeting on November 19, 2015. **MOTION:** Will Moschetti made a motion to approve the minutes with an amendment to the minutes of November 19, 2015 under item #8 New Business to state that the GBC IAC will consider formally approving a resolution or letter of support for state college designation for GBC; Don Miller seconded the motion and the motion was **APPROVED**.

3. **President’s Report – Dr. Mark Curtis** **Information**

GBC President Mark Curtis provided updates to the GBC IAC on the following topics and answered questions.

- A. State College – President Curtis reported there was a lengthy discussion on the state college initiative at the December meeting of the Academic, Research and Student Affairs Committee (ARSA). The report was received well and accepted by the committee. Out of this committee came a recommendation that a further discussion be had at the Special Board of Regents meeting that is scheduled for tomorrow (January 22). It seems now that it has morphed into a broader discussion about how the entire NSHE system is organized and who should be doing and providing what and whether there is a need for more state colleges. President Curtis has let the Chancellor, the chair of the ARSA Committee and the chair of the Board of Regents know that he is not happy with this development. President Curtis has been assured that there is nothing sinister is going on and that they are only trying to figure out what to do in Nevada to serve students better. He encouraged Mark to not remain silent tomorrow. President Curtis will be direct in his comments at tomorrow’s special Board of Regents’ meeting. At the last meeting of the GBC IAC it was requested that an agenda item to discuss/consider formal support of the state college designation for GBC at this meeting. President Curtis suggested that if a letter of support is drafted and approved he’d like a copy in hand to present with his documentation to the Board of Regents.
- B. Pahrump Land Acquisition Update – President Curtis reported more frustration on the land acquisition. In December of 2014 we were granted the land through federal legislation with the provision that it would be deeded to us in 180 days. Fast forward we still don’t have the deed. The process is moving very slowly. The environment assessments are being completed. The NSHE property lawyer is working on documents and we are closing in on completion of the transfer. Later today President Curtis is meeting with community leaders in Pahrump to keep them abreast of the situation. Vince Juaristi asked if the BLM is dragging their feet or are they acting in good faith. President Curtis said there is no reason to believe the pace is intentional. The process is just slow.
- C. Funding Formula Changes – President Curtis reported there will be some discussion on budget themes at tomorrow’s special Board of Regents’ meeting. The funding formula

change the weighted student multiplier for workforce development courses (CTE programs) will be discussed. The multiplier should change because we have smaller classes and expensive equipment and expensive faculty. The change will be chief among the budget requests going to the Governor. If we get this changed it will make a big difference at Great Basin College.

4. GBC Foundation Update – Greg Brorby **Information**

Greg Brorby, GBC Foundation Director, provided an update on Foundation activities. He reported last fiscal year the Foundation dispersed \$347,000 to college. The spring scholarships disbursement was \$87,000. For the full academic year the Foundation has awarded 170 scholarships that average about \$1,000 each. Greg has been working on the putting together a list of needs for the college and many departments have submitted their needs that they would like the Foundation's assistance. The list will become a donor shopping list presented at different functions. The next GBC Foundation Trustee meeting is this afternoon at noon. The Foundation is recruiting for additional trustees as they are down to 12 trustees now. If you have suggestions please let Greg know. The Foundation Trustees are the governing body for the Foundation. There are also several committees such as the development committee to cultivate donors and fundraising strategies; the stewardship committee; and the finance committee for financial issues. The Foundation is also developing an alumni association task force to develop an alumni association. There are 7 -10 members on the taskforce and Greg hopes to raise that to 17 or 19.

5. Board of Regents' Community College Committee Update – Matt McCarty **Information**

GBC IAC Chair Matt McCarty gave an update on the previous meeting of the NSHE Board of Regents' Community College Committee on November 30, 2015. Matt had reported at that meeting that the GBC IAC had informally given support to the President and the GBC Foundation had discussed it as well. This led to a call from legal counsel that action was being taken on an informational item. In review of the minutes of that GBC IAC meeting on November 19, 2015, The GBC IAC recommended an agenda item at this meeting to consider taking action on formally supporting the state college designation.

6. Vice President Reports and Questions **Information**

The GBC Vice Presidents gave verbal reports on their departments and answered questions.

- A. Academic Affairs/Assessment – Dr. Mike McFarlane reported enrollment is up from the fall semester by 5.6%. The increase comes from the dual credit enrollment, the new health sciences program in Winnemucca and Pahrump and the paramedics program. Online enrollment continues to go up 10% every semester. Programs in general have increases in enrollment. The new Biology and English programs will begin next fall. The two degrees being split from the BAIS program, Bachelor of Art in Natural Resources and Bachelor of Art in Social Science will go the Board of Regents in March for approval. The next new degree that we are currently working on is the Bachelor of Art in Graphic Arts. Mike reported that we now have a site in Hawthorne and we are on verge of having a site in Panaca. The

Radiology department received a grant to expand the lab facilities and work continues on that.

- B. Student Services— Lynn Mahlberg thanked the Foundation for the scholarship disbursements. Student Services has been out in full force in the service area with recruitment, financial services, tech prep, and MTC scholarship application help. The deadline for the MTC scholarships is March 1st. A decision was made to not print schedules for bulk mail starting this spring. Enrollments have not been impacted negatively. We have had very little feedback one way or the other. This decision has saved us \$20,000. GBC will be participating in a few weeks in an online western states college career fair. With our many online programs we want to get into that online environment in any way we can. Kalya McC Carson our marketing and social media specialist is doing short online videos on our programs that have had 50,000 hits. Debra Gentry is moving full time to the Veteran's Resource Center. It will be a benefit throughout our service area because they will have IAV access right there and can meet IAV throughout our service area except Pahrump. We are hoping to have access in Pahrump in the future.
- C. Business Affairs – Sonja Sibert reported that her area is working on the implementation of the new WorkDay system. The data conversions are being tested now and Phase 2 begins next week. They will be doing demonstrations for faculty and staff later this semester with formal training in June. The go live date is in October.

7. Formal Support of the State College Concept – Matt McCarty Information/Action

The GBC IAC will vote on giving their formal support of the state college concept and possibly instruct that a formal letter of support be prepared. Matt McCarty stated that he had wanted to have a letter of support prepared but because of what happened with the November 30th meeting he did not. A letter of support can be drafted by Matt McCarty and Dr. Hugh Collett if that is what the GBC IAC would like. There was a discussion on various open meeting law topics including the validity of email votes and whether a letter could be sent via email and voted on that way. The GBC IAC talked about scheduling a special meeting on February 18, 2016 for discussion and debate next month. Matt McCarty entertained a motion to instruct Dr. Collett to draft a letter of support for state college designation for GBC; **MOTION:** by Kent McAdoo, seconded by Will Moschetti, that Hugh draft a letter of support of state college to distribute electronically, seconded by Will Moschetti.

Vince Juaristi would like to accelerate the process to prevent further delay and have Dr. Collett and Mark work on the letter and we provide unanimous consent with the understanding that they know what needs to be put in the letter. **MOTION:** by Will Moschetti that the GBC IAC formally support the state college designation for Great Basin College; motion seconded by Don Miller; motion was **APPROVED** unanimously. A discussion followed regarding the letter of support. Mark Kimball felt that the letter needs to be prepared and discussed at a special IAC meeting. Jolene Supp felt that Matt and Hugh are qualified to write the letter on behalf of the GBC IAC and Chris Melville agreed. Susan Davis and Will Moschetti have a concern about submitting a letter of support that they have not seen. There was more discussion about

preparing the letter to send out electronically for an email vote and if that doesn't work then to schedule a special meeting on February 18, 2016 to discuss and/or take action.

8. Member Report

Information

Each committee member will be given an opportunity to provide a verbal report.

- A. Ely - Dr. Andrew Bath reported that Veronica Nelson has been doing a good job as the new center director. A gap in teaching faculty was created when Frank Daniels left but Andrew was happy to report that the math instructor position has been filled with the incumbent due to start in August. Don Miller asked Andrew if he is interested still in the dictionary program. Andrew has meet with different community groups but is still looking at the numbers. Don will call Andrew this afternoon to try to provide some assistance.
- B. Elko - Brianne Clark – no report
- C. Elko - Dr. Hugh Collett- not present; no report
- D. Battle Mountain – Jill Chambliss reported the appraisals have been done on all of the vacant buildings in town owned by the county. She is waiting to hear about the building next door. Staff has been contacting new students for the start of the semester.
- E. Wells - Laura DelRio – no report
- F. Washington DC - Vince Juaristi reported that the Juaristi Scholarship Fund awarded 70 scholarships this year and it was expanded into Wells. The applications went out to Elko, Spring Creek and Wells high schools.
- G. Pahrump - Mark Kimball reported that a business advisory group has been created to meet with Dr. Curtis for lunch to review the status of the land acquisition and review plans to begin to develop the land for a campus. President Curtis added that he has been in communications with Northwest Commission on Colleges and Universities regarding the state college designation and we do not have to do anything as far as accreditation. NWCCU already considers GBC a 4 year college and we are already accredited at the appropriate level.
- H. Elko - Kent McAdoo formally thanked Robert Hannu, Dorinda Friez and Brenda Wilkie for working with the scheduling of the Sage Grouse meeting that was held on campus. There was well over 100 people who attended and it was seamless. Kent announced that his wife Cathy McAdoo will be running for the Board of Regents for District 8.
- I. Elko - Matt McCarty reported the Elko Area Chamber of Commerce's government affairs committee has started meeting monthly. They will be planning candidate forums for the primary and general elections. The new Elko Conference Center is doing well with bookings that are paying the mortgage.
- J. Wendover – Chris Melville thanked the GBC IAC for herding us in the right path today.
- K. Elko - Don Miller reported there were 750 kids in 3rd grade that will receive the dictionaries this year. They are almost done distributing them. He has been a part of this project for 12 years and it's been extremely rewarding.
- L. Elko - Will Moschetti wanted to reiterate that he did not want to imply that Dr. Collett or Matt McCarty could not speak on behalf of the IAC. He has every confidence in them both. He just wanted to make that clear.

- M. Winnemucca - Dave Roden had to leave the meeting and Lisa Campbell reported they are getting ready for the semester to begin. They have hired a new math instructor as well. John Newman has announced that he is retiring. There is now 7 faculty in Winnemucca. Space is limited but they'll make it work. There is now an IAV space at the hospital to deliver the EMS program. The nursing program students are doing well and dual credit is strong.
- N. Wells - Jolene Supp reported businesses are doing well in Wells. They are hosting a year in review tonight. Wells is getting a very good report card. There are new businesses and partnerships going forward. A partnership feasibility study for geothermal is being conducted. Noble Energy drill sites proved to be pretty warm so they are hoping to develop some of that. This would be ideal for agriculture or hot water recreation. It could mean a new CTE program or agriculture based activities. Jolene had a personal note about her daughter's success in the nursing program. GBC is changing lives by offering nursing programs and online education to the rural areas.

9. New Business

Information

A special GBC IAC meeting will be scheduled for February 18, 2016 to discuss a draft letter of support for state college designation for GBC, make edits and possibly approve the letter for possible submission to the Board of Regents.

10. Public Comment *(see foregoing notation regarding public comment)*

Information

None.

11. Adjourn

Information/Action

Meeting was adjourned at 8:25 a.m.