

Assessment: Assessment Plan



Operational (Acad Affairs) - Institutional Research and Effectiveness

GBC Mission: Great Basin College enriches people's lives by providing student-centered post-secondary education to rural Nevada. Educational, cultural, and related economic needs of the multicounty service area are met through programs of university transfer, applied science and technology, business and industry partnerships, developmental education, community service and student support services in conjunction with certificates and associate and select baccalaureate degrees.

Unit Mission: The mission of Institutional Research and Effectiveness at Great Basin College is to foster a culture of evidence by facilitating the management, analysis, reporting and use of data and information in support of planning, assessment and decision-making.

Outcome: Assess Assessment Resources

GBC operations have the resources (guidelines, deadlines, templates and metrics) and the support they need to complete their assessment plans and reports on time.

Outcome Status: Active

Assessment Year: 2014-2015, 2017-2018, 2020-2021, 2023-2024

Start Date: 07/29/2014

Assessment Measures

Qualitative Review - Conduct a qualitative review of the communication, templates and other resources that directors receive and/or have available and whether or not they can be improved. (Active)

Criterion: 80% of assessment plans and reports are completed on-time and 90% are completed for the year.

Notes: Review email communication about deadlines and available resources. Track use of TracDat internal email assignments. Implement any necessary changes.

Outcome: Assess Assessment Results

Annual assessment plans and reports demonstrate effective use of assessment measures and evaluation.

Outcome Status: Active

Assessment Year: 2018-2019, 2022-2023

Start Date: 07/03/2016

Assessment Measures

Internal Tracking - Use rubrics to assess plans and reports to see if all requirements are met and that all operational units assess all of their outcomes on a five year basis. (Active)

Criterion: 100% are compliant and fully complete in their assessments.

IRE- Data - Conduct a qualitative review of completed operational assessment plans and reports. Use a rubric to assess the level at which each plan and report meets expectations. (Active)

Criterion: 80% of the assessment plans and reports meet or exceed expectations.

Notes: Develop a rubric to assess the quality of assessment plans and reports. Include information on analysis of assessment results, documentation of recommended changes, and follow-up action taken to assess those changes.

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Outcome: GBC Faculty and Staff Satisfaction with Assessment

GBC Faculty and Staff have accurate, timely, and reliable data and metrics to assess the effectiveness of their programs and have access to professional development opportunities in order to improve the quality of their assessment activities.

Outcome Status: Active

Assessment Year: 2019-2020

Start Date: 09/05/2017

Assessment Measures

Survey - Conduct a satisfaction survey of appropriate college faculty and staff to ascertain whether or not they have the data they need to assess their own effectiveness. Include questions about professional development needs and self-evaluation on expertise with assessment. Evaluate IRE web pages and resources for ease of use and comprehensiveness. (Active)

Criterion: 90% of those surveyed are able to find what they need and use it effectively.

Outcome: Higher ed surveys

Higher ed surveys are provided comprehensive data as efficiently as possible.

Outcome Status: Active

Assessment Year: 2022-2023

Start Date: 07/02/2018

Assessment Measures

Qualitative Review - Review the process of collecting updated information from various offices in order to report to various surveys. (Active)

Criterion: Surveys are completed as efficiently as is possible.

Notes: Combine questions from multiple surveys to send to people to complete and return to us. Consider developing a Jot Form or Google Form for this purpose and evaluate its effectiveness.

Outcome: On-going projects are accurate and on-time

The state of Nevada, the US Government, and other external entities have timely, consistent, and accurate data about GBC.

Outcome Status: Active

Assessment Year: 2015-2016, 2020-2021

Start Date: 09/30/2014

Assessment Measures

IRE- Data - Review all federal, NSHE and other regular requests for data and information. Track due dates, submission dates, whether or not they were standard or ad hoc requests, and the comparability and accuracy of the submissions. (Active)

Criterion: 100% of all submissions meet deadlines, are completely accurate, and are comparable to similar and/or previous requests.

Notes: Set-up a log sheet to track requests and submissions at the beginning of the year. Track fields or data that we're not able to submit; track second submissions for data corrections; track due dates and submission dates. Consider tracking federal projects as well. Analyze data during the summer and design interventions to ensure 100% data accuracy and timeliness.

