**SAFETY COMMITTEE MEETING**

**MINUTES**

March 22, 2018

1:00 pm

Elko – McMullen 220

**Members Present:**

Pat Anderson, David Ellis (teaching), Jodi Gerrits, Brenda Gonzales, Kayla McCarson, Earl Owen, Roger Quijada, Gretchen Skivington (absent – ill)

* Introductions of all members and guests.
* Old Business – Pat reviewed with the committee members how the notifications went for the resent snow day and the gas leak updates. The concern raised was that the notification for the snow day was late for those traveling to the campus for 7:00 AM classes. For the future the notice should be out by 6:00 AM.
* New Business –

1. Pat lead a discussion on our Website Directory, what is currently seen, what ideas are recommended to fix some issues short term and long term web changes. Members were asked to review of other websites in the NSHE system and any they know of who handle faculty/staff confidentiality well outside of NSHE. The committee agreed to review the various features so the next meeting they could make recommendations of what they would want in front of the search and behind a search.
2. Pat reviewed the planning to date for the campus emergency drill scheduled for May 3, 2018.
3. The committee discussed the recent active assailant training provided by Elko Police and everyone agree it was great and should be continued.