

# GBC iNtegrate 2 Agenda 08/19/2015

GBC – BHCR

Pahrump – PVC 115

2:30-4pm

Attendees: Sheri Baker, Jeannie Bailey, Dorinda Friez, Sonja Sibert, Lora McCarty, Justine Stout, Tami Potter, David Hernandez

- HR Update – Leave balances for employees as of 8/31 will be submitted to the project on 9/4 and also all vacant position information
- Finance Update – requested that host form be incorporated into the workflow processes, other processes were discussed at the Controller's meeting on 8/10
- Grants Update – requests for information, reviewing information submitted by UNLV & UNR and then adding information for GBC
- Security Update – New person added on project, John Brambel. He started working on the SFTP security. David may be setting up these keys for GBC employees, all employees will need them. David will send out tutorial from Workday page on this with regards to emails that have been sent out. Tutorials and setups seem to have some authentication errors in them when you log into Workday.
- Integrations Kickoff and Discovery Session – Reno 7/27 Most of GBC's integrations are at the SCS level with just one that GBC may have to develop on own. More information to follow.

- Greg Morgan meeting Friday 7/31 – Greg did an overview of Finance in Workday for the team on 7/31. He also provide the team with the login and passcode for the Alma Mater University database. This database is used for exploring Workday and its features.
- Other – Minutes and a written report will be submitted to Faculty Senate.
- Next Meeting – September 16<sup>th</sup>