

# **NOTICE OF PUBLIC MEETING**

## **GREAT BASIN COLLEGE FOUNDATION**

### **Board of Trustee Workshop**

**1500 College Parkway**

**Elko, Nevada 89801**

**Berg Hall Conference Room**

**Friday, August 25, 2017, at 7:00 am**

Video Conference from the Meeting Site to:

GBC – Pahrump Center  
551 E. Calvada Blvd./GBC PVC 122  
Pahrump, Nevada

GBC – Ely Center  
2115 Bobcat Dr. / GBC 118  
Ely, Nevada

GBC – Winnemucca Center  
5490 Kluncy Canyon Road/ GBC 115  
Winnemucca, Nevada

GBC – Battle Mountain Center  
835 North 2<sup>nd</sup>/BM 1  
Battle Mountain, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

## **AGENDA**

### *Call to Order of the Great Basin College Foundation Board of Trustees*

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|----------------------|-------------------|--------------|
| <b>1. ROLL CALL:</b> | Danny Gillins     | John Pryor   |
| Mark Laffoon (Chair) | James Glennon     | Dave Roden   |
| Maria Anderson       | Gregory Hafen     | Kaley Sproul |
| Dr. Robert Colon     | Chris Johnson     | Holly Wilson |
| Tana Gallagher       | Caroline McIntosh | Jim Winer    |
| Zach Gerber          | Angela Prindle    |              |
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- |  |                           |
|--|---------------------------|
| <b>2. Public Comment</b> <i>(see foregoing notation regarding public comment)</i>  | <b>Information</b>        |
| <br>   |                           |
| <b>3. Foundation Chair Report – Mark Laffoon</b>   | <b>Information</b>        |
| <br>   |                           |
| <b>4. President’s Report - President Joyce Helens</b>  | <b>Information</b>        |
| <br>   |                           |
| <b>5. Foundation Trustee Workshop – Delmo Andreozzi</b>  | <b>Information/Action</b> |
| The Foundation trustees have previously discussed the need to transition from an advisory board to a more engaged board that will continue to be advisory but will also participate in a variety of events |                           |

and activities to ensure the success of the Foundation and the College. The trustees will participate in a facilitated discussion to enhance board member engagement.

Specific discussion topics will include:

- A. Participate in an icebreaker exercise to welcome and introduce the discussions for the workshop.
- B. Review and discussion related to the history of the College, the Foundation mission statement, and an overall analysis of the Board of Trustees.
- C. Review and discuss the three stages of board development.
- D. Review and discuss the five life stages of a non-profit board.
- E. Review and discussion of Board and Trustee self-assessments.
- F. Review and discuss each committee purpose as outlined in the foundation by-laws.
- G. Potential discussion and review of sample board member letters of agreements, examples of roles and expectations from other organizations, and basic responsibilities of board members.
- H. Discussion and potentially make decision related to board member expectations and roles including potential requirements for meeting attendance, committee participation, volunteer hours, investment (gift) obligations, recruiting additional members and investors (donors), and measuring board and organization performance.
- I. Review and discussion of sample metrics to measure performance. Potentially select foundation metrics.

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|-----------|--|---------------------------|
| <b>6.</b> | <b>Follow-Up Session Discussion – <i>Delmo Andreozzi</i></b>                       | <b>Information/Action</b> |
|           | Discuss the need for a follow-up session and potentially schedule future sessions. |                           |
| <b>7.</b> | <b>Board member comments</b>   | <b>Information/Action</b> |
| <b>8.</b> | <b>Public Comment</b> ( <i>see foregoing notation regarding public comment</i> )   | <b>Information</b>        |
| <b>9.</b> | <b>Adjourn</b>   | <b>Information</b>        |

**This notice and agenda have been posted at or before August 22, 2017, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

### **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kimberly Hess at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.