

NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1500 College Parkway, Elko, Nevada 89801
Berg Hall Conference Room**

Thursday, May 17, 2018, at 12:15 pm

Video Conference from the Meeting Site to:

GBC – Pahrump Center
551 E. Calvada Blvd./GBC PVC 120
Pahrump, Nevada
GBC – Winnemucca Center

5490 Kluncy Canyon Road/ GBC
123
Winnemucca, Nevada
GBC – Ely Center

2115 Bobcat Dr. / GBC 114
Ely, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

AGENDA

Call to Order of the Great Basin College Foundation Board of Trustees

1. ROLL CALL:

Tana Gallagher (Chair)
Mark Laffoon
Maria Anderson
Dr. Robert Colon

Zach Gerber
Danny Gillins
James Glennon
Gregory Hafen

Chris Johnson
Caroline McIntosh
Angela Prindle
John Pryor

Dave Roden
Kaley Sproul
Holly Wilson
Jim Winer

2. Public Comment *(see foregoing notation regarding public comment)*

Information

3. Approval of Minutes – Tana Gallagher

Information/Action

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees Meeting on March 15, 2018.

4. Foundation Board Chair Report – Tana Gallagher

Information

5. Finance Committee Report – James Glennon

Information

The Treasurer has the option of these items being approved as consent items or individually.
The GBC Foundation Trustees will discuss and/or take action on the Finance Committee's recommendations for the following:

Items to consider individually:

- A. Discussion of Financial Signature Cards for banking and investment accounts including Wells Fargo, Morgan Stanley and Commonfund accounts. **(Information/Action)**

Items to consider as a consent item:

- B. Finance Committee recommends approval of the record of expenditures/check register for the months of July through and December 2017 and January through March 2018.
- C. Finance Committee recommends approval of the income/deposits for the months of July through and December 2017 and January through March 2018.

6. President's Report – *President Joyce Helens*

Information

President Helens will give an update on GBC matters (possibly reporting remotely).

7. Foundation Director Report – Matt McCarty

Information/Action

- | | |
|---|-----------------|
| A. Status on proposed Budget | Information |
| B. Status on Winnemucca Health Science and Technology Building | Information |
| C. Event for Winnemucca Health Science and Technology Building | Possible Action |
| D. Annual Foundation Event | Possible Action |
| E. Employee Giving Campaign | Possible Action |
| F. College-wide Event | Possible Action |
| G. Endowment Conversion and Pursuit | Possible Action |
| H. Status of Administrative Assistant Search/Introduction of Administrative Asst. | Information |
| I. Meeting schedule for next fiscal year | |
| a. Proposed 2018-2019 Finance Committee Meeting Schedule: | |
| • Thursday, September 6, 2018, 12:00 pm | |
| • Thursday, November 1, 2018, 12:00 pm | |
| • Thursday, January 3, 2019, 12:00 pm | |
| • Thursday, March 7, 2019, 12:00 pm | |
| • Thursday, May 2, 2019, 12:00 pm | |
| b. Proposed 2018-2019 Board of Trustees Meeting Schedule: | |
| • Thursday, September 20, 2018, 12:15 pm | |
| • Thursday, November 15, 2018, 12:15 pm | |
| • Thursday, January 17, 2019, 12:15 pm | |
| • Thursday, March 21, 2019, 12:15 pm | |
| • Thursday, May 16, 2019, 12:15 pm | |

8. Talisma Training for Foundation Director

Information

Update on Talisma Training status

9. Controller's Office Update – Sonja Sibert/Tami Potter

Information

10. Faculty Senate Report – Jinho Jung

Information

11. Items from Board Members

Information

Board members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda item.

12. Public Comment (*see foregoing notation regarding public comment*)

Information

13. Adjourn

This notice and agenda have been posted at or before May 14, 2018, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Matt McCarty at (775) 753-2260.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.