Consortium Agreement Information

Financial Aid cannot be received from two different institutions during the same academic semester. The student must pick a “Home” institution to receive their financial aid from. The “Home” institution is the school in which the student has enrolled for the majority of his/her coursework, and plans to receive his/her degree from.

A student may find it necessary to take coursework from another school, or “Host” institution, during the same semester that they are enrolled at the “Home” institution. A student may receive Title IV aid from the “Home” institution for the coursework taken from the “Host” institution with an approved consortium agreement.

To qualify for a consortium agreement you must:
- Be an admitted, degree seeking student at Great Basin College
- Be enrolled in a minimum of six credits at GBC
- Have a completed financial aid file, as determined by GBC Student Financial Services
- Be enrolled in a “Host” institution within the Nevada System of Higher Education

If the above statements are true, then complete steps 1-3 below:

Step 1: Initiating your request:
- Complete and sign the attached Consortium Agreement
- Register for the courses at both the “Home” and “Host” institutions
- Mail, fax or deliver the completed agreement to the GBC Student Financial Services office

Step 2: Fulfilling your enrollment Contract:
- Students under the consortium agreement are responsible for maintaining satisfactory academic progress as outlined by GBC, for all courses including those at the “Host” institution
- If your enrollment changes at any time during the semester, you must contact our office so that we may advise you of the consequences of breaching the agreement.

Step 3: Providing Follow-up Documents:
- Once the semester is complete you must have an official transcript sent from the “Host” institution to the GBC Admissions and Records office. Once the courses have been evaluated and posted to your academic record, please provide financial aid with your updated GBC transcript. Funds for subsequent semesters will not be disbursed until this step is complete.
In order to receive Title IV aid from GBC under this consortium agreement, you are required to complete this form and return it to the Financial Aid Office. Each step must be fully completed before going to the next sequential step.

1) To be completed by student:

Name: ___________________________ Social Security or NSHE ID #: ___________________________

Mailing Address: __________________________

City: ___________ State: ___________ Zip: ___________ Phone: ___________

Degree Objective at “Home” institution: ___________________________

# Of Credits to be taken at “Home” institution: ___________________________

Name and Address of “Host” institution: ___________________________

________________________________________

Contact Person and telephone # for the above named “Host” institution. This person should be able to verify your enrollment status and associated tuition/fee charges.

________________________________________

Period of Enrollment: (CIRCLE ONLY ONE)  Fall 2012  Spring 2013  Summer 2013

List the course(s) to be taken at the “Host” institution:

<table>
<thead>
<tr>
<th>Dept</th>
<th>Number</th>
<th>Title</th>
<th>Credits/Semester hour equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* You Must attach a photocopied description of the course(s) you will be taking from the “Host” institution. This information can generally be found in the Course Catalog of the institution.

I understand that by signing this agreement, I am asking the “Home” institution to pay Title IV financial assistance to me for classes that I agree to complete at the visiting institution. I understand that this consortium agreement will terminate immediately following the conclusion of the enrollment period indicated above and that I will need to complete a new consortium agreement for each period of attendance at the “Host” institution. I certify that all information provided on this form is true and complete to the best of my knowledge.

Student’s Signature: ___________________________ Date: ___________
2) To be completed by Financial Aid Director at “Host” institution:

My signature verifies that this student will not receive financial aid while enrolled at our institution. The “Home” institution (Great Basin College) will be responsible for awarding this student any financial aid for which he/she is eligible.

Signature: ________________________________ Date:____________

3) To be completed by the Registrar’s Office at Great Basin College:

Is the above named “Host” institution and accredited institution? Yes ________ No ________

Will the credits taken at the “Host” institution transfer to GBC? Yes ________ No ________

Once completed, the courses taken at the “Host” institution will translate into ____________ credits at Great Basin College.

Signature: ________________________________ Date:____________
The registrar cannot guarantee in advance how many credits will be awarded upon completion of the above courses.

4) To be completed by the Financial Aid Office at Great Basin College

I have reviewed this student’s plan to enroll in courses at the “Host” institution, as well as the Registrar’s course evaluation. The Registrar’s office has approved the coursework for the student’s degree program. Based on the information provided in this consortium agreement, Great Basin College agrees to pay Title IV financial assistance.

Signature: ________________________________ Date:____________