

GREAT BASIN COLLEGE
DEPARTMENT OF HEALTH SCIENCES AND HUMAN SERVICES

Personnel Committee Meeting Minutes

Meeting: 11/12/2014 3:00 p.m.

Attended: Marsha Holford, Tim Beasley, Sheri Baker, Clint Kelly, Sonja Sibert (ex officio), Dorinda Friez, Sarah Lino, Xunming Du, Pete Bagely, Tami Mette (chair)

Sonja Sibert presented training information to the Personnel committee members in regard to serving on search committees. She provided handouts and instruction so the Personnel Committee representatives could be better prepared to participate in searches. Prior to the meeting the committee members were also provided with a guide in regard to the use of Consensus by Lynnette Peterson as well.

One Sabbatical Application was submitted to the committee for review and vote. The application was voted on and sent to the VPAA.

The committee is currently reviewing three Tenure packets for completion. Tami intends to have the packets reviewed by all of the committee members and submitted to the VPAA by Monday, November 24th.

The revision and review of the "Recruitment and Selection of Professional Staff Policy" (Hiring Policy) amongst the Personnel Committee members is complete. The policy will be going to Faculty Senate for first read on Friday, November 21st.