**AGENDA**

**DEPARTMENT CHAIRS’ MEETING**

Thursday, January 15, 2013 at 1:00 p.m.

Battle Mountain #3, Elko EIT #203, Ely #111, Pahrump #120, Winnemucca #115

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|  | AGENDA ITEM | PRESENTER |
| 1. | Scheduling   1. Long-Term Scheduling; needs of programs 2. Program needs for online availability, including patterns of study (Departments should be prepared to discuss full program needs for online availability) 3. Alternate Semester Scheduling 4. Summer Term Scheduling (Length of term and dates) | Mike McFarlane |
| 2. | Student Withdrawal Cut-off Dates | Mike McFarlane |
| 3. | Institutional Research and Effectiveness Shared Information Drive | Mike McFarlane |
| 4. | Strategic Threshold for Maximized Efficiency (STME) | Mike McFarlane |
| 5. | Continuing Education Non-Credit Curses | Angie de Braga |

Next meeting is Thursday, February 11 at 1:00 p.m.