Curriculum Review Committee Minutes

November 5, 2020; 3:30 p.m.

Zoom Meeting Platform

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| Glen Tenney, Chair | X | David Freistroffer | X |
| Jennifer Brown | X | Dorothy Callander | X |
| Staci Warnert | X | Malia Keep | X |
| Denise Jackson |  | Jonica Gonzalez |  |
| Melissa Risi (ex-officio) |  | Robert Hunton |  |
| Ronni Roberts (ex-officio) | X | Cynthia Giles (ex-officio) | X |
|  |  |  |  |

Guests: None

1. Roll Call
2. A motion was made to approve the minutes from the 10-29-20 meeting, it was seconded, and the motion passed.
3. The following course prerequisite change was reviewed, and recommended for approval:
   * ACC 204
4. The following course prerequisite changes were reviewed, and returned back to the Science department for changes pertaining to MATH 20 and MATH 26 being included with MATH 120E and MATH 126E in the list of prerequisites, respectively.

* AST 101
* BIOL 100
* BIOL 190
* CHEM 100
* ENV 100
* GEOG 103
* GEOL 101
* PHYS 100
* PHYS 107

1. The committee discussed a general problem pertaining to the way submissions to the committee are processed. According to the current procedure, administrators (deans) are required to formally approve changes prior to the change being brought forward to the Curriculum Committee. This makes is virtually impossible for the committee to make substantive changes while the weekly committee meeting is in session, requiring that the forms be returned to the deans for new signatures. The committee proposed that the curriculum committee, as a committee made up of faculty, should be discussing and recommending changes, and the deans should have the opportunity to approve those changes. Simply put, the committee suggests that the process changed so that the dean’s approval is not required until the committee has recommended approval. Glen Tenney will bring this up with the executive committee of the senate at the next meeting in order to get approval or suggestions on such procedural change.
2. Adjournment: 4:34 p.m.