Assessment Committee
Meeting Minutes
Date: May 2, 2013
Location: EIT 201

Location:
Attendance: Kathy Fulkerson, Rick Mackey, Susanne Bentley, David Ellefson, Dave Douglas, Laura Pike, Jonathan Foster

Meeting called to order: 11:00 am

1. Kathy Fulkerson discussed accreditation visit and assessment. Stated that accreditation examiners met with herself and with Linda Uhlenkott

   - accreditation officials asked about culture of evidence
   - made statement encouraging use of evidence
   - Kathy stated that this was the first visit in which GBC did not receive a recommendation concerning the improvement of course assessment. So good job.

2. Committee discussed assessment report

   - instructions given on accessing last year’s completed assessment forms
     - to be used as data for report
   - all committee members asked to submit recommendations for inclusion in report after assessing last year’s assessment forms
     - Kathy offered to submit brief paragraph concerning methodology of data collection
     - Jonathan agreed to write executive summary of report
     - Everyone should send assessments of assessment reports that they are reviewing to Rick by tomorrow.
     - in applying rubric to assessment forms, partial credit may be assigned

Meeting adjourned: 11:55 am