

Great Basin College
Advisory Board Written Reports
April 16, 2015

PRESIDENT'S OFFICE

Great Basin College and Future Service to Rural Nevada

Introduction: Knowing that the full implementation of the new funding formula approved by the legislature in 2013 would require the college to remake itself, GBC has adopted a three point self-help growth vision for increasing enrollment that first involves an increased service area encompassing the ten most rural counties of Nevada. This expansion was approved by the Board of Regents in March of 2014. Second, the offering of more upper division degree options as contained in the college's Strategic Plan and approved by the Board of Regents in June of 2014. The college is building on the extensive expertise of our existing faculty. Additional detail was provided in the college's Academic Master Plan that was included in the NSHE Planning Report and approved by the Board of Regents in December of 2014. And third, we are increasing our service and reach with our distance delivery modes to the citizens of rural Nevada (i.e., interactive video, online and lecture capture). See detailed chronology of events below.

Chronology of Events Relating to GBC's Evolution:

- Formula Funding Approved by the Board of Regents, August 2012 and the Legislature spring 2013.
- GBC began visioning and strategic planning process.
- GBC's Growth Model revealed to the Board of Regents at the September 2013 meeting in Elko
- The concept of additional service area and baccalaureate degrees was embraced with enthusiasm.
- March of 2014, BOR approved expanded service area for GBC (Esmeralda, Pershing, Lincoln and Mineral counties). This is a continuation of efforts made under Interim President Lynn Mahlberg when GBC took over areas abandoned by other colleges in the system.
- A part of the Periodic Presidential Review of Dr. Mark A. Curtis' performance the growth model was again highlighted; as President I received a favorable review and a 4 year contract extension at the June 2014 BOR meeting.
- At the June 2014 BOR meeting the BOR approved GBC's Strategic Plan after it was presented; again the plan for additional baccalaureate degree was highlighted.
- At the December BOR meeting, the Regents unanimously approved GBC's Academic Master Plan as included in the NSHE Planning Report which again laid out plans to add two additional baccalaureate degrees to its offerings each of the next four years starting with Biology and English

GBC Mission Statement: Great Basin College enriches people's lives by providing student-centered, post-secondary education to rural Nevada. Educational, cultural, and related economic needs of the multicounty service area are met through programs of university transfer, applied science and technology, business and industry partnerships, developmental education, community service, and student support services in conjunction with certificates and associate and select baccalaureate degrees.

GBC Vision Statement: While maintaining the strength of its community college mission, Great Basin College will remain an economically sustainable institution through growth, by increasing enrollment, expanding its service area, offering more ladderized bachelor's degrees to serve an otherwise isolated rural market and becoming nationally known for its innovative distance delivery systems, all leading it to be recognized as an indispensable and evolving provider of post-secondary education in rural Nevada.

NSHE Policy: Title 4, Chapter 14 of the Board of Regents Handbook

Section 9 Community college Baccalaureate Degree proposal Development and Review Process

1. “The NSHE Master Plan provides for selected niche baccalaureate degrees” at community colleges in order to satisfy the needs of a wide range of Nevada students while promoting the goals of the Master Plan. However, it is not the intention of NSHE for community colleges to abandon their community college mission to transform to transform into State Colleges. Each proposal must address this issue in both a cultural and organizational context.”

GBC’s Niche: GBC has clearly and consistently defined its niche within this policy as providing educational opportunities to rural place bound students that are not, will not and cannot be served by any other institution. Note: GBC’s first baccalaureate degree was in Education a very common degree and niche by the geography of Nevada.

Cultural Effects on the Community College: From Bonnie Hofland’s Dissertation through the University of Nebraska entitled: A Case Study of the Community College Baccalaureate: What Happened in Ten Years three quotations related to the Great Basin College cultural experience have been extracted.

- “the last impact was on the overall culture of the college and how others perceive the college. The community saw Great Basin College as a more legitimate place of higher education. The community’s perception of us was elevated, and people began looking at us more as a college of first choice instead of last choice.”
- “Vaughn (2000) noted community colleges have a history of innovation and responding to national and local events of the time. Each community college remains uniquely committed and the colleges continue to find innovative ways to strengthen their educational offering and remain linked with their communities.”
- “Great Basin College did not create a dual identity with two value systems and two subcultures. Based upon the interviewees, Great Basin College blended the transfer mission with access to the baccalaureate. The interviewees perceived one identity with the belief that four-year degree strengthened the two year programs.”

Dr. Mark A. Curtis and a Different Perspective: As you may know 25 of my 33 years in higher education was at the university level. Each of the universities where I worked also had a designated community college function. First, as a Distinguished Professor and ultimately Dean of the College of Technology at Ferris State University in Michigan, bachelor’s degrees were built on top of associate degrees while that institution remained a designated community college for the central Michigan region fully eligible for Perkins funding. Second, I was a Professor, Dean of the College of Technology and Vice Provost for Community College Programs at Northern Michigan University, another university with a designated community college function. And Third, I was a tenured full Professor holding rank in both the Computer Technology and Industrial Technology departments and a Director at Purdue University, a Carnegie Research Very High institution who to this day offers multiple associate degrees and serves a community college and workforce development function. In short, an institution can serve multiple functions while not abandoning its community college mission and responsibility and I am intimately familiar with this duality as it has been ingrained in my career and development. While our current situation could not have been fully foreseen when I applied for the job as President of GBC, it can be forcefully argued that my previous experiences were a good match for the difficult transition facing the college and our collective vision for its future.

More Educational Opportunities Needed for Nevadans:

State	Population	Postsecondary Educational Attainment	Rank	Number of Community Colleges	Number of Public Colleges and Universities	Total Public Colleges	Population per Institution
Indiana	6,596,985	36.1%	31	23	12	35	188,485
Michigan	9,909,877	37.2%	30	28	15	43	230,462
Nevada	2,839,099	28.4%	50	4	3	7	405,585

Note: I picked Indiana and Michigan because of my familiarity with them and the fact they are kind of middle of the road among the 50 states. If Nevada were similar to those two states it would have between 12 and 15 public colleges and universities.

Board of Regent’s Strategic Directions Adopted December 2011

Initiative #3 Continuous Review and Revision of Programs to Support Innovation and Responsiveness:

- Develop new degree and certificate programs to provide students with career and technical options consistent with current and forecasted economic development and workforce goals of the State

NSHE Master Plan (2007) Excerpt:

- Shift student FTE to Lower cost community colleges and state colleges, including select baccalaureate degrees at community colleges and raise university admission standards

Complete College America Goals: The State of Nevada and NSHE adopted the “Complete College America Goals” in 2010. For Great Basin College the baseline and multi-year targets are shown in the table below. Also, for context the previous five years of actuals are shown. Given the Nevada State Demographer’s projected population growth rate in rural Nevada (GBC’s Service Area) of a cumulative 3.6% over five years (i.e., 5,444/152,111). The only possible solution is to add in several additional curricular choices at the baccalaureate level as proposed in the college’s vision for the future. Without new degrees one might expect less than a 1% increase in raw graduation numbers/year over year. Such meager increases would get GBC to 550 graduates in five years, not the 825 desired in 2018/2019.

RE-CALIBRATED INSTITUTION-LEVEL COMPLETE COLLEGE AMERICA GOALS FOR GBC											
Year	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20
Complete College America Goals				591	630	669	708	747	786	825	864
Actuals	336	383	428	420	536						

Increasing education opportunities for Nevadans is consistent with the cornerstone of regent policy to create a more educated citizenry. The Chancellor and Vice Chancellor Crystal Abba have repeatedly highlighted the skills gap in Nevada we are seeking to close through a culture of completion. What GBC is proposing could be seen as a brick in that structure.

Final Items to Consider:

- Colleges evolve over time so as to better serve, the Universities aspire to Carnegie Research Very High Status, UNLV is starting a Medical School, NSC is adding tens of thousands of square feet to serve its growing enrollment in new areas while expanding degree offerings without abandoning its original vision of producing more teachers and nurses.

- B. Even in the face of huge cuts and increased reporting requirements on every level we received a clear seven full year accreditation renewal from the Northwest Commission on Colleges and Universities, graduated record numbers of students in 4 of the past 5 years (i.e., 336 in 2010, 392 in 2011, 434 in 2012, 419 in 2013 and 536 in 2014).
- C. All new baccalaureate degrees proposed by GBC will be 2+2 in format requiring the completion of an associate degree as admission criteria to the capstone upper division bachelor degree, again bringing focus to our community college mission and assuring that our students receive that all important first degree.
- D. Morale is a very important ingredient in the success of any organization, GBC's faculty and staff need to believe their best days are ahead of them not behind. That requires something more than just cutting to the lowest possible level. As we all know from the biennia of the great recession, budget cutting is not a morale building proposition. It literally drains the soul of an institution. The GBC growth model allows us to meet our formula targets in a way that the college is allowed to build for the future not just slash its way ahead to an uncertain fate.
- E. Can anyone suggest that an institution, any institution should remain exactly the same as it is now - forever; of course not; you either evolve or begin the painful path toward extinction.

Respectfully Submitted for Consideration
Dr. Mark A. Curtis, President, Great Basin College
March 12, 2015

INSTITUTIONAL RESEARCH & EFFECTIVENESS

By way of introduction, Institutional Research and Effectiveness is a shared office between Great Basin College and Western Nevada College. We consist of a Director and a Programmer Analyst who are located primarily in Carson City and paid equally by each institution, and a part-time Research Analyst, who is on-site in Elko and employed 100% by GBC. The Director travels to Elko at least quarterly and participates in GBC meetings via interactive video, Skype, and by phone.

We are still in the first year of operating as a shared service and are currently focused on building a SQL data warehouse and SQL programming code to automate reporting as much as we can. We work with other offices in both institutions (admissions and records, student financials, student financial aid, counseling and advising) to discuss and identify best practices and to align business processes as much as is possible. After a full year of operation in April, we'll have automated approximately 80% of our compliance reports (to the state of Nevada and the US Department of Education) and will then move on to accreditation needs. We are also working with TAACCCT Grant administrators to identify and purchase an appropriate software for scorecard reporting and benchmarking.

ACADEMIC AFFAIRS

Applied Science – Career and Technical Education (CTE) Programs

Application for the Maintenance Training Cooperative (MTC) scholarships are being accepted for next year. Students can download the application information from GBC's website. Scholarships are awarded by the MTC participating companies, and this year they are Barrick North America, Newmont Mining, Ram Enterprise and Silver Standard. Students will apply for the scholarship and entrance into one of five CTE Technical programs; Diesel, Electrical, Millwright, Welding and Instrumentation. On average about half of the students entering these technical program are awarded a scholarship. Students who receive an MTC Scholarship receive \$5,000 and a work internship.

Next year there will be some personnel changes. Mr. Jon Licht our Welding Professor of 17 years has decided to retire. Jon has done an excellent job in the Welding department and will be sorely missed. A job announcement has been posted for his replacement.

The Business department is also looking for replacements in the areas of Marketing/Management and Economics/Finance. These positions have been posted and search committees have been created. The Computer Technology (CT) department is also losing a longtime faculty member. Mr. Ed Nickel will retire at the end of this spring semester. Ed has served in several capacities during his tenure at GBC. He started out as a Librarian, then a computer technician, and finally a professor in the Computer Technology department. His career with GBC spans over 26 years. A search is currently underway for his replacement.

New this spring in Winnemucca is the creation of a Basic Electrical class for Lowry High School students. Mr. Mike Elbert, our Electrical Systems Technology Instructor, has formatted his ELM 112 Electrical Theory, DC to fit the high school schedule. Students attend Mr. Elbert's class four days per week by walking across the street to GBC Electrical classroom/lab. Students attending this class will receive college credit and high school credit for this class. Currently, Barrick North America is funding this class at no cost for the students.

Battle Mountain

No Report

Continuing Education and Community Outreach

GBC Continuing Education offers contract training in Word, Excel, PowerPoint, Access, and Project to businesses located in Northern Nevada. Enrollment for the 2014-15 year to date in these Microsoft Office courses is 241. Ten more contract classes are scheduled this spring, so enrollment will continue to grow.

The non-credit paralegal certificate program also has strong enrollment. Courses are taught in Elko and broadcast by interactive video to Battle Mountain, Ely, Jackpot, Lund, Pahrump, Wendover, and Winnemucca. Paralegal program graduates are currently working at the Elko County Courthouse, Lander County District Attorney's office, and law offices in Winnemucca. Continuing Education has received calls from attorneys in Elko and Ely wanting to hire GBC paralegal graduates.

In collaboration with the U.S. Forest Service, the Bureau of Land Management, the Wildfire Coordination Group, the Nevada Division of Forestry, and the Elko County Fire Protection District, a series of Wildland Fire Fighting courses has been developed and will be offered at Great Basin College in Elko this spring. This will save local agencies time and money for people to be trained locally, rather than having to travel to Reno, Boise, or other locations.

Continuing Education provides American Heart Association CPR certification courses for healthcare professionals and students pursuing health careers. Since 2014, there have been 129 enrollments in the following classes: Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS), Instructor Certification, and BLS Refresher.

High School students from Eureka, Humboldt, Lander, Nye, Pershing, Elko, and White Pine counties participate in driver's education and dual credit classes offered by GBC. High School student enrollment currently makes up 10 percent of Great Basin College's total enrollment.

The Arts and Cultural Enrichment committee in conjunction with the Western Folklife Center and the Nevada Humanities brought author, Teresa Jordan and food and farming advocate, Gary Nabhan to GBC campuses via interactive video in February. On March 5th, classical musicians, Brad Richter (guitar) and Viktor Uzur (cello) performed an educational concert for Elko High School (150 students) in addition to playing for an audience of 128 community members in the GBC Theater that evening. As part of the grant awarded to GBC to bring the musical duo to Elko, Brad Richter also provided educational outreach to Independence High School March 6th.

Ely Center

Ely Center will celebrate 17 graduates this spring; the five bachelor degrees awarded will include Natural Resources, Management Technology, Nursing, and Social Work. Four White Pine High School seniors will receive their Associate of Arts or Associate of Science degrees prior to their high school graduation this year.

GBC gave a presentation at the high school FAFSA night and to other groups regarding scholarship applications for GBC & MTC, and White Pine Middle School. We are in the initial stages of a program proposing electrical classes at White Pine High School for those students interested in this technical track and to give a jump start in job training and career planning.

Grants Department

No report.

Health Sciences and Human Services

Nursing: The additional satellite nursing schools in Winnemucca and Pahrump are starting to come together and the two nursing faculty for those locations have been hired. Faculty will spend 20 days during the summer to do some additional planning and set up for the fall 2015 start date. TAACCCT funding is being used to purchase all the equipment needs and support additional training.

Radiology: Joint Review Committee on Education in Radiology Technology (JRCERT) conducted a site visit and a review of the accreditation will come back in June, but the visitors gave a pre-report that only indicated a few areas that needed change.

CNA: Lovelock will have its first course in March and there is a course schedule for late spring in Pahrump and Elko. Using TAACCCT funding nursing faculty will be developing an online curriculum that will include all but skills/clinical time that will require live attendance.

EMS/Paramedic: Funding acquired through Perkins will support a Paramedic Coordinator and a Paramedic instructor position. The paramedic program was approved at the March Board of Regents meeting. The program is in a partnership with Humboldt EMS and will be located in Winnemucca. This semester there has been an AEMT course offered hybrid as well as a late spring EMT course offered hybrid.

HMS: Is currently looking at the benefits of moving the program to a BAS with certifications in Human Services that will allow for additional licensing for graduates.

Pahrump Valley Center

The Pahrump Valley Center is conducting education as usual. We had a dinner with the Pahrump Advisory Board at the Pahrump Winery to celebrate attaining 280 acres of BLM land on Carpenter Canyon after passage of the FY 2015 Defense Authorization Bill. We have updated all the computers at the GBC Tonopah Satellite Site. The Nursing program will be visiting the center to set up the lab space.

Winnemucca Center

A collaboration between GBC and Lowry High School is providing students a new dual credit class opportunity for the spring 2015 semester. A dual credit offering of ELM 112, DC Theory, is being taught by Mike Elbert, Electrical Systems Technology instructor, at the Winnemucca Center allowing students to receive both college and high school credit. Through generous support from Barrick Gold sponsoring instruction, tuition and textbooks students have a great opportunity to earn college credit and explore advanced technology and career options.

STUDENT SERVICES

The Marketing/Social Media Specialist position has been filled. Ms. Kayla McCarson began working for GBC on March 1st. Ms. McCarson has a Bachelor of Arts in Journalism, with an emphasis in Public Relations and a Minor in English-Writing from University of Nevada, Reno (she is also a former Great Basin College student). She was an intern and/or worked for the University of Nevada School of Medicine, Bureau of Land Management (Elko office), and NV Energy.

Prior to the March Board of Regents' meetings in Las Vegas, Vice Presidents McFarlane and Mahlberg met with high schools in the new areas: Pioche, Panaca, Caliente (high school located in Panaca) and Alamo High School, as well as meeting with high school principals in Ely and Pahrump. We also met with Nevada State High School, as we have a number of students taking on-line courses. Generally, on-line enrollment continues to increase each year. As reported earlier, we have had a couple high school students each year receive an associate's degree prior to walking for their high school diploma. High school students who get a "jump start" on their college education do save time and money.

Director of Admissions & Records, Janice King, reports that there were 111 fall 2014 degrees and/or certificates; up from 90 for fall 2013:

Bachelor of Arts = 2

- (1) Integrative Studies - Social Science
- (1) Secondary Education - English

Bachelor of Applied Science = 7

- (3) Management in Technology
- (2) Land Surveying/Geomatics
- (1) Digital Information Technology
- (1) Instrumentation Technology

Bachelor of Science, Nursing = 1

Associate of Arts = 24

- (22) Associate of Arts
- (2) Early Childhood Education

Associate of Science = 15

- (14) Associate of Science
- (1) Natural Resources

Associate of Applied Science = 27

- (4) Business Administration

- (1) Business Administration - Accounting
- (3) Computer Technologies - Information Specialist
- (5) Computer Technologies - Office Technology
- (1) Computer Technologies - Web Specialist
- (1) Computer Technologies - Graphic Communications
- (2) Criminal Justice - Corrections
- (3) Criminal Justice - Law Enforcement
- (4) Early Childhood Education
- (1) Early Childhood Education/Infant Toddler
- (1) Electrical Systems Technology
- (1) Welding Technology

Associate of General Studies = 8

Certificate of Achievement = 27

- (5) Business Administration
- (3) Accounting Technician
- (4) Human Resources
- (5) Computer Technologies - Office Technology
- (6) Early Childhood Education
- (1) Early Childhood Education – Infant Toddler
- (1) Substance Abuse Counselor Training
- (1) Medical Coding and Billing
- (1) Electrical Systems Technology

These graduates will be included in the May 16th Commencement Ceremony. At Commencement the following people will be honored for their commitment to GBC and higher education: Dr. Hugh Collett, Honorary Baccalaureate and Commencement Speaker; Mr. Gil Hernandez, Distinguished Alumni; and, Mr. Mark Kimball, Community Service. It is anticipated that we will have a record number of graduates again this year.

In the Admission Advising and Career Center (AACC), Administrative Assistant Gaye Terras reports that from November 2014 through February 2015, the AACC advised 527 students. This number was up from 2013-2014 with 414 students advised. A total of 651 students were advised at the centers, Career Technical Education (CTE) department, as well as Recruiting/Retention departments during this same time period. Part-time Advisor Charlene Mitchel reports that “We have a steady stream of high school seniors from the local high schools and current students who are eager to register for fall or summer classes.” Registration opens March 30th for Fall & Summer 2015.

Employment referrals were significantly lower during this period with only 55 referrals compared to last year at 86 referrals. Elko’s unemployment is fairly low at this time. New job postings were 47 and new businesses were 22. These numbers were up from last year with 23 new postings and 6 new businesses, last year.

The AACC’s annual *Career and Job Opportunity Fair* will be held on Wednesday, April 15th, in the GBC Fitness Center on the Elko campus. Invitations have been sent to 126 businesses. The *Career and Job Opportunity Fair* provides an opportunity for GBC students and community members to meet with employers. We look forward to this being another successful fair.

Also, located in the AACC are the offices of the Adult Learner Concierge, Pat Johnson, and Pathways Specialist, Niki Reggiatore:

The Adult Learner Concierge (ALC) reports that she has been “very busy through the beginning of spring term providing one on one academic advising to students in AACC and Millwright/welding programs, and as a resource for at risk students.” We have continued the *Walk-In Wednesdays* to accommodate the working adults’ schedules and to provide a location for brief, informal career and academic advisement. With the hiring of a Veteran Resource Coordinator (VRC), which is another position provided through a TAACCCT grant, the ALC has been collaborating with the VRC to enhance ease of transition throughout the college for returning military.

The Pathways Specialist (PS) has been working with the Governor’s Workforce Investment Board and the Nevada Mining Association to distribute a survey to the vendors of the mining industry to gather information on internships in Nevada and how we can find more work experience for students. The PS has also worked with Governor’s Workforce Investment Board and industry leaders to create pathway visuals as marketing material for the mining industry.

The Job Connect Specialist, who had office hours two days a week in the AACC, was moved back to the local office to maximize service delivery. With the state economy continuing to improve, DETR is in the process of downsizing operations. We are still collaborating and meeting frequently with the Job Connect Specialist to provide training for individuals and referrals for possible employment.

The Director of Disability Support and Related Resources also advises students on programs as well as providing students with disabilities accommodations. The Director provides referrals for the interactive counseling program with UNLV and Communities in Schools. Recently, the Director and the Vice President for Student Services met with the Director of Communities in Schools and staff to update the memorandum of understanding. The Director has met with local high school students on Individualized Education Programs (IEPs) and has provided information about transitioning to college and applying for accommodations.

The Student Information System (SIS) Operations Manager, Lora McCarty reports that:

Spring 2015 unofficial enrollment is 1726 FTE to date, which is 3.2% up over Spring 2014;
Spring 2015 unofficial Unduplicated Headcount to date, which is at 3054, up 4.7% over Spring 2014;
Internet FTE is up 13% this semester over this time last year.

PeopleSoft in the Shared Instance held up very well for the start of the semester with no reported major issues throughout the Shared Instance. GBC has over 680 distinct student log-ins to MyGBC for the 1st day of the semester with a SCS server response time of less than 0.6 seconds.

The Director of Student Financial Services (SFS) Scott Nielsen reports that in packaging financial aid for spring 2015 semester, representatives from the SFS visited the Ely, Pahrump, and *Winnemucca* centers to meet with students. The following high schools for FAFSA nights/days were visited as well: Lowry, Eureka, Battle Mountain, Elko, Spring Creek, Jackpot, Wells, West Wendover, and White Pine.

The scholarship committee met to award the re-awards scholarships for the spring 2015 semester.

The Native American Liaison, Mindy Caskey, from SFS, has been active visiting with high school students across our service area. Specifically, the *GBC/Barrick Partnership Outreach Western Shoshone* has included visits to the Ely and Duckwater Western Shoshone Tribes; Shoshone-Paiute Tribes in Owyhee; Elko, Wells, South Fork, and Battle Mountain Western Shoshone Tribes. Barrick Educational Consultant, Antoinette Cavanaugh, Mindy

Caskey as Native American Liaison (Financial Services Program Officer), GBC Alumni, Center Directors, GBC Recruitment Coordinator, and Shoshone-Paiute Tribe-Higher Education Department representatives generally meet with the students to talk about the MTC Scholarship (helping students with the application, resumes, writing an essay letter of intent and requesting letters of recommendation), FAFSA and GBC Scholarships, Western Shoshone Scholarship applications, other GBC programs, housing, etc.

Tawny Crum, Veteran Certifying Officer (SFS), and the newly hired (January, 2015) Veteran Resource Coordinator (VRC) Jacob Park have been building awareness of the Veteran Resource Center, which opened in September, 2014. Jacob Park has reached out to our community leaders and has gained valuable knowledge regarding the resources that our community currently offers and needs. He has met with the VFW Commander Dennis Fobes and has started discussions furthering scholarships and future positive collaboration between the VFW and VRC. He has also been working with Lt. Ty Trouten of the Elko Police Department to establish a better community support foundation for all veterans. Together they traveled to Boise, Idaho and met with the Boise Police Department, Joining Forces for Treasure Valley Veterans, and the Idaho Veterans Network. The trip provided a wealth of knowledge about how other communities have collaborated with the veterans' services in their area for the greater good. Boise's networking opportunities have provided a model that is currently being built in Elko. Jacob also attended a Crisis Intervention Training with all of the Elko Law Enforcement agencies. The training was conducted by the Salt Lake City Veterans Administration Mental Health.

The Veteran Resource Center is a very inviting area and comfortable atmosphere for all veterans and provides a strong foundation for peer to peer support. Student and community veterans alike are able to open up to one another due to the strong military comradery. Twice a month the clinical psychologist from the Salt Lake City Veteran Center facilitates a group counseling session at the VRC. Our VRC work study positions and volunteer have guided student and community veterans alike towards the benefits available to them.

Recruitment Coordinator and Student Advocate Adriana Mendez reports that there has been a variety of activities occurring such as administering the placement test (Accuplacer) to Spring Creek, Gabbs, and Eureka high school students and partnering with GBC Student Financial Services Department in scheduling and attending FAFSA events for the following high schools: Lowry, Battle Mountain, Elko, Spring Creek, Eureka County, Jackpot, Wells, W. Wendover, and Ely. There have been tours with four student groups from White Pine County's JAG program, Jackpot, Elko and GEAR UP (Jackpot and Wells).

The Recruitment Coordinator, CTE College Credit Coordinator, Native American Liaison, and GEAR UP Ambassador, and at times mining representatives, have traveled together to do various classroom presentations for 8th, 9th, 10th, 11th, and 12th graders within our service area. We also had a CTE College Credit Career Launch program where the Recruitment Coordinator and Director for Student Financial Services spoke about Admissions to GBC and Financial Aid. They also spoke at the GBC and Barrick Native American Information Night and the GBC CTE and MTC Night for prospective students and their families.

With the help of the Pahrump Valley Center Director, GBC was represented at three college and career fairs within the Clark County School District. Then the GBC GEAR UP Ambassador attended a college and career fair for Nye County schools that was located in Beatty. Also the Recruitment Coordinator and GBC GEAR UP Ambassador attended the Nevada ACT State Organization Conference that was held on the UNR campus.

As Student Advocate, Adriana Mendez participates in SGA meetings and activities. This has been an extremely busy time as there have been various campus and center activities. The Elko SGA Officers have sponsored a variety of events including a Club Food Drive, for which all the food was given to GBC students and families,

along with the CADV and FISH organizations for the holiday season. On March 2, 2015, four SGA Officers joined several of their peers from across the State at Education Day, which was held in Carson City.

Director of Environmental Health, Safety and Security Pat Anderson reports that the Security Officer position Jacob Park held has been refilled by Jonathan Perry. Ken Riley, who has been a GBC Security Officer for 17 years will be retiring March 15, 2015 and will be missed.

The Director worked with UNR Chief Garcia and Vice Chancellor Nielsen to facilitate an agreement with e2Campus and UNR, GBC & TMCC for an emergency notification system. The combining of the total student count for the included institutions permitted GBC to take advantage of reduced costs over a stand-alone agreement. This system will provide emergency alert notices to all employees and students via text messaging and email. Great Basin College contracted to include an add-on module that will send the alert to all campus computers that are logged on with a bold red message across the screen regardless of what a faculty member or employee may be working on at the time.

Director Anderson also worked with the Child Center Director and CFC advisory board to improve the access control at the child center. During winter break a new pass code system was installed on the front door to control access to the center. Each family now has one access code, unless parents are separated, then two will be provided. No one may enter the building without a code or door release by an employee who knows who the person is. Great Basin College staff after hours will continue to use keys to clean and handle maintenance. A camera on the entry door was also installed and the view is available in the CFC director's office.

The Director Anderson and Vice President for Student Services Mahlberg have developed a new training program for Campus Security Authorities (Clery Center). Training has been provided several times since December. Both were appointed by President Curtis to serve on the Nevada System of Higher Education Title IX Task Force to update NSHE policy with new federal mandates. Director Anderson is on a subcommittee to look at on-line training modules and Vice President Mahlberg is on a subcommittee for NSHE Code policy changes. Everything should be in place by July 31, 2015 to meet federal regulation changes.

Housing Coordinator Stacie Combs reports that there are openings in housing. Housing has an "overhaul plan" for all of the units. They are taking this opportunity to upgrade, fix, and maintain the units prior to summer. They have one fewer Resident Advisor this spring; both the Housing Coordinator and the one Resident Advisor have been "pulling some extra hours lately." In February, the Occupancy Report indicated 32 in Griswold 55 in College Park units, and 13 in family suites.

BUSINESS AFFAIRS

Buildings & Grounds

- The Solarium fountain was repaired in December and is currently undergoing cosmetic repairs.
- Diffusers were removed from the Fitness Center HVAC duct work which has reduced the noise considerably.
- The grounds crew serviced and repainted the creek pumps and the creek will be refilled soon.
- The grounds crew rebuilt the fire pit at the College Parkway Apartments.
- B&G recently lost two custodial workers and the remaining custodians and grounds crew have taken on those extra duties to cover the losses.
- Delta Controls HVAC hardware was updated at HTC which also permitted us to upgrade the HVAC software on buildings controlled with Delta Controllers. The upgrade will keep equipment running longer and more efficiently.

- Joel Moorhead was recently hired for the Maintenance Repair Worker II position. Joel began working for GBC on February 23, 2015.
- Work orders submitted from 10/29/14 to 03/10/15 were 451; 432 were completed; 19 are pending.

Computer Services

- A total of 124 computers, 19 laptops, and 4 HP network switches that were donated to GBC from TMCC in September have been reimaged and installed, replacing older non-academic computers on campus.
- A total of 147 computers that were purchased for classroom and lab replacement have been updated and installed.
- The main Novell server in Winnemucca failed and was replaced with a new server with VMware. Migrated four standalone servers to virtual servers.
- Set up and installed an AVAST virtual server in Elko. This replaced McAfee End Point Suite with AVAST Endpoint Protection Suite on 400 faculty computers for virus protection.
- A pair of Cambium radios were purchased and installed in Battle Mountain replacing our main radio network connection to SCS.
- A major software version update was made to Zenworks Configuration Manager. Updated seven Zenworks servers and the Zenworks agent was updated on 1200 workstations, laptops, and tablets.
- eCampus (Emergency Response System) Omnilert agent was installed on a majority of computers.
- A new version of DeepFreeze was installed in the classrooms and labs.
- The Radius server is set up and running. Set up LDAP authentication for wireless access in two test areas. Testing new access points for possible replacement of older legacy devices.
- Work orders submitted since 10/27/14 total 661; 598 were completed.

Controller's Office

- Completed the quarterly reporting requirements.
- The NSHE Internal Audit Department conducted a review of our host expenditures for FY2014. Procedural recommendations were made and audit responses are currently being prepared.
- Contracts were completed with WorkDay and Sierra Cedar for the implementation of the new Finance/HR system. The project schedule and timelines are now being developed.
- Completed the finance section of the IPEDS report.
- Currently responding to information requests from the State Legislature.

Human Resources

- Continue recruiting for critical need classified and professional positions.
- Working with other NSHE institutions and the System Office on implementations related to the Affordable Care Act.
- Contracts were completed with WorkDay and Sierra Cedar for the implementation of the new Finance/HR system. The project schedule and timelines are now being developed.
- Completed the 2014 Affirmative Action Plan.
- Completed the 2014 IPEDS section on Report for Human Resources.

Media Services

- Designed posters, flyers, forms, letters and invitations for several campus events and services.
- Provided design and printing services to multiple departments at GBC and other community clients.
- Worked with SGA on revising and printing the Student Handbook.
- Printed brochures and posters for the Wildland Fire Science Academy which will be held at GBC in May.
- Working with Student Services on the 2015-16 General Catalog.
- Designed and printed several items for the Les Miserable theatre production.

GBC FOUNDATION

The Foundation staff performs the following duties on an ongoing basis:

- Regular processing of receipts to provide effective and timely donor stewardship
- Routine recording of receipts and disbursements, followed by prompt monthly reconciliations and closings, demonstrating appropriate fiduciary responsibility
- Support for Board of Trustees and committee meetings including logistics, compliance with Nevada Open Meeting law, and trustee correspondence (agenda, minutes, and supporting documentation)
- Staff focus on opportunities for continuous improvement in policies and procedures to enhance fiduciary responsibility and donor stewardship
- Managing the duties of one student

In addition to the regular work of the Foundation, the Second Quarter 2014/2015 included the following:

- Brandy Nielsen closed and prepared the 2nd quarter financial reports for GBCF.
- Brandy Nielsen prepared and filed Secretary of State filings for the year.
- Brandy Nielsen prepared and submitted the annual Donald W. Reynolds Foundation report.
- Foundation staff worked with Accounting Firm to file 990 tax return.
- Coordinate with President on plans for matching NEH Challenge Grant.
 - Approximately \$600,000 of required \$1 million match secured.
- Planning underway for GBC Foundation Spring Highlights, a donor appreciation event scheduled for April 16, 2015.