

# Assessment: Course Four Column



## Courses (BUS) - Accounting

### ACC 220:Microcomputer Acct System

Course Outcomes	Assessment Measures	Results	Actions
<p><b>Install and navigate QuickBooks -</b> Install and navigate QuickBooks, open, restore, and backup company files, enter bills, pay bills, make cash payments, create invoices, receive payments, enter sales receipts, and make deposits in QuickBooks.</p> <p><b>Course Outcome Status:</b> Active <b>Next Assessment:</b> 2021-2022 <b>Start Date:</b> 10/19/2017</p>	<p><b>Discussion, midterm and final -</b> Chapter 1, 2, &amp; 3 Discussions Chapter 1, 2, &amp; 3 Cases Chapter 1, 2, &amp; 3 Quizzes Midterm Exam <b>Criterion:</b> 70%</p>	<p><b>Reporting Period:</b> 2016-2017 <b>Criterion Met:</b> Yes Average Discussion Scores: 100% Average Case Scores: 91% Average Quiz Scores: 93% Average Mid-term Scores: 88% (10/19/2017)</p>	<p><b>Action:</b> For next semester, QuickBooks is moving to a web-based format, so procedural changes will need to be made. I anticipate no major changes in this area except for the fact that the software will be web-based. (10/19/2017)</p>
<p><b>Using Quickbooks and Easy Step Interview -</b> Make adjusting entries, receive items, sell items, process sales discounts, adjust quantity/value of inventory, pay sales tax, and setup a new company in QuickBooks using the Easy-Step Interview.</p> <p><b>Course Outcome Status:</b> Active <b>Next Assessment:</b> 2021-2022 <b>Start Date:</b> 10/19/2017</p>	<p><b>Discussion, homework, papers -</b> Chapter 7, 8, &amp; 9 Discussions Chapter 7, 8, &amp; 9 Cases Chapter 7, 8, &amp; 9 Quizzes Final exam <b>Criterion:</b> 70%</p>	<p><b>Reporting Period:</b> 2016-2017 <b>Criterion Met:</b> Yes Average Discussion Scores: 96% Average Case Scores: 84% Average Quiz Scores: 97% Average Mid-term Scores: 88% (10/19/2017)</p>	<p><b>Action:</b> For next semester, QuickBooks is moving to a web-based format, so procedural changes will need to be made. I anticipate no major changes in this area. (10/19/2017)</p>
<p><b>Setup a new company in QuickBooks -</b> Setup a new company in QuickBooks using the Express Start approach, setup a payroll system in QuickBooks, pay employees, pay payroll liabilities, and process payroll forms in QuickBooks.</p>	<p><b>Discussion, homework, papers -</b> Chapter 7, 8, &amp; 9 Discussions Chapter 7, 8, &amp; 9 Cases Chapter 7, 8, &amp; 9 Quizzes Final exam <b>Criterion:</b> 70%</p>	<p><b>Reporting Period:</b> 2016-2017 <b>Criterion Met:</b> Yes Average Discussion Scores: 79% Average Case Scores: 73% Average Quiz Scores: 83% Average Final Exam Scores: 83% (10/19/2017)</p>	<p><b>Action:</b> For next semester, QuickBooks is moving to a web-based format, so procedural changes will need to be made. I anticipate no major changes in this area. (10/19/2017)</p>

<i>Course Outcomes</i>	<i>Assessment Measures</i>	<i>Results</i>	<i>Actions</i>
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**Course Outcome Status:** Active  
**Next Assessment:** 2021-2022  
**Start Date:** 10/19/2017

**Transfer funds, reconcile cash accounts, and enter credit card charges in QuickBooks** - Transfer funds, reconcile cash accounts, and enter credit card charges in QuickBooks, record job income, record job payroll expenses, track time for employees and jobs, and create customer statements in QuickBooks, and customize a company file with respect to invoices, letters, memorized transactions and reports, and graphs.

**Course Outcome Status:** Active  
**Next Assessment:** 2021-2022  
**Start Date:** 10/19/2017

**Discussion, midterm and final** -  
Chapter 10, 11, & 12 Discussions  
Chapter 10, 11, & 12 Cases  
Chapter 10, 11, & 12 Quizzes  
Final exam  
**Criterion:** 70%

**Reporting Period:** 2016-2017  
**Criterion Met:** Yes  
Average Discussion Scores: 98%  
Average Case Scores: 78%  
Average Quiz Scores: 89%  
Average Final Exam Scores: 83% (10/19/2017)

**Action:** For next semester, QuickBooks is moving to a web-based format, so procedural changes will need to be made. I anticipate no major changes in this area except for the fact that the software will be web-based. (10/19/2017)